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**MOLD TOWN COUNCIL**

**CYNGOR TREF YR WYDDGRUG**

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# Members of Mold Town Council

25th October 2024

Members of the Council

Dear Councillor

You are hereby summoned to attend the meeting of Mold Town Council to be held at **6.00pm on Wednesday 30th October** in St David’s Church Hall, St David’s Lane. Also available by Video Conferencing as a hybrid meeting see link below.

Yours sincerely,



Town Clerk and Finance Officer

## AGENDA

**PUBLIC PARTICIPATION**
Mold Town Council is committed to community engagement and therefore warmly welcomes members of the public to attend this meeting. Mold Town Council Standing Orders allow for 15 minutes to be allocated under the ‘Public Participation’ item on the agenda with up to 5 minutes allocated per subject.

Those wishing to address the meeting under Public Participation must:

* Have notified the Town Clerk of their interest to speak by 4.30pm the day before the Town Council Meeting.
* Direct all comments/ questions to the chairman of the meeting.

Members of the public should note that the council will only discuss and is only allowed to take decisions on topics that are publicised on the agenda. In the event of no issues being raised, the Town Council meeting to commence at 6pm.

**1. APOLOGIES FOR ABSENCE**

To **receive** apologies for absence.

**2. DECLARATIONS OF INTEREST**

To **receive** any known declarations of interest in items on the agenda.

**3. MAYOR’S ANNOUNCEMENTS**

To **receive** the Mayor’s Announcements

**4. MINUTES**

4.1 To **receive** and approve as a correct record the Minutes of the Town Council Meeting held on 25th September 2024 (attached).

4.2 To **receive** and approve as a correct record the Minutes of the Personnel Committee held on 2nd October 2024 (attached).

4.3 To **receive** and approve as a correct record the Minutes of the Policy and Audit Committee Meeting held on 15th October 2024 (attached).

4.4 To **receive** and approve as a correct record the Minutes of the Planning Committee Meeting held on the 21st October (attached).

**5. KIDS BANK**

To **receive** information from KidsBank Representatives regarding potential new hub to be opened in Mold.

**6. THE DOLPHIN HOTEL**

To **receive** a verbal update from Nick Davies regarding the redevelopment work at the Dolphin Hotel.

**7. CORRESPONDENCE**

To **note** and **discuss** if needed correspondence received:

1. Peace Ambassador
2. Dementia Friendly Community Recognition

**8. ACTION LIST**

To **note** the updates on the ongoing Action List.

**9.**  **EVENT AND COMMUNITY OFFICER REPORT**

To **receive** a report from the Events and Community Engagement Officer (attached).

**10. FLINTSHIRE PLAY DEVELOPMENT SUMMER PLAYSCHEME 2024**

To **note** the attached Summer Playscheme Report for Parkfields and Gas Lane, funded by Mold Town Council and delivered by Flintshire County Council (attached).

**11. CITTASLOW UPDATE**

To **receive** a verbal update from Councillor Catherine Frances Claydon regarding Cittaslow, Mold.

**12. NEW HEALTH AND SAFETY POLICY AND HANDBOOK**

To **consider** the attached new Health and Safety Policy and Handbook created by WorkNest and recommended by the Policy and Audit Committee

**13. NEW CONTRACT AND EMPLOYEE HANDBOOK**

To **consider** the attached new Contract and Employee Handbook created by WorkNest and recommended by the Personnel Committee.

**14. NEW ADMINISTRATION SUPPORT OFFICERS**

To **note** the attached update with regards to the recruitment of two administration Support Officers for the Council.

**15**. **MOLD TOWN COUNCIL ANNUAL REPORT**

To **agree** the attached Annual Report for 2023-24 for publication.

**16. INDEPENDENT REMUNERATION PANEL FOR WALES’S DRAFT ANNUAL REPORT 2025 TO 2026**

To **note** the draft Annual Report which can be viewed on the link below:

[Independent Remuneration Panel for Wales: draft annual report 2025 to 2026 | GOV.WALES](https://url6.mailanyone.net/scanner?m=1swfec-0000000Ezgj-3rtf&d=4%7Cmail%2F90%2F1728037800%2F1swfec-0000000Ezgj-3rtf%7Cin6b%7C57e1b682%7C24486487%7C13530577%7C66FFC4EA216B8E35BCA4055A20D170BB&o=%2Fphtw%3A%2Fwtsaow.e.wlgvens%2Fdepnidu-eneemntrpirann-atosweldle--antraaanuf-tel-2or-rp6202-520&s=zLTTg9bc3AVey_cI1fi6F5tYrp0)

**17**. **LOCAL GOVERNMENT SERVICES PAY AGREEMENT 2024**

To **note** the Local Government Services, Pay Agreement 2024 (attached)

**18. NOTIFICATION OF PLANNING DECISIONS**

To **note** the attached planning decisions.

**19. ACCOUNTS/ PAYMENTS**

To **approve** the attached schedules showing all accounts – Month 4 and Month 5 noting that payments are made in accordance with the powers of local councils.

**20.** **EXCLUSION OF PUBLIC AND PRESS**

To **consider** the exclusion of the public and the press from the meeting in order to allow discussion on confidential matters.

**21. MAYORS CONSORT CHAIN**

To **consider** the attached quotes received.

**22. ACCOMMODATION OF MOLD TOWN COUNCIL**

To **consider** the attached documentation and **agree** next steps.

**23.** **LEASE RENEWAL FOR BAILEY HILL LODGE, MOLD**

To **consider** the attached documentation and **agree** next steps.

**24. STAFFING MATTER**

To **receive** a verbal update on a current staffing matter for discussion and **consider** next steps.

**NOTE:**

Members of the press and public may attend this meeting (but not speak unless by prior arrangement with the Town Clerk and Finance Officer).

**ZOOM INSTRUCTIONS**

**Join Zoom Meeting**

[**https://us02web.zoom.us/j/87683631159?pwd=EKrFY8ZYhhkFttaudz944D0mZwutGU.1**](https://us02web.zoom.us/j/87683631159?pwd=EKrFY8ZYhhkFttaudz944D0mZwutGU.1)

**Meeting ID: 876 8363 1159**

**Passcode: 405387**