

**MOLD TOWN COUNCIL
CYNGOR TREF YR WYDDGRUG**

Unit 10
Daniel Owen Precinct
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Flintshire
CH7 1AP



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Members of Mold Town Council
Cemetery Committee

30th June 2026

Dear Councillor,

You are requested to attend a meeting of the **Cemetery Committee** to be held via Zoom at 6pm on **Monday 6th July, 2026**.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Janez'.

Town Clerk and Finance Officer

Join Zoom Meeting

<https://us02web.zoom.us/j/88914482275?pwd=xySBQvsvTa1gNCPoRMRdXdHleEwfPG.1>

Meeting ID: 889 1448 2275

Passcode: 221348

AGENDA

1. APOLOGIES

To **receive** apologies.

2. DECLARATIONS OF INTEREST

To **receive** any known declarations of interest in items below.

e-mail : e-bost

townclerk@moldtowncouncil.org.uk

3. MINUTES

To **note** the minutes from the previous Cemetery Committee (attached) which took place on the 10th June 2026.

4. EXCLUSION OF PUBLIC AND PRESS

To **consider** a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press from the meeting during consideration of the following items of business due to the confidential nature of the matters to be discussed.

5. STORAGE CONTAINER BASE – QUOTATIONS AND FUNDING

To **consider** the attached report from the Town Clerk regarding quotations received for the installation of a concrete base for the proposed storage container at Mold Cemetery, to appoint a preferred contractor, and to make a recommendation to Town Council regarding the funding of the project.

3

MOLD TOWN COUNCIL

Minutes of the Meeting of Cemetery Committee held on 10th June 2026 in Town Council Offices, Unit 10 Daniel Owen Precinct, Mold and via Zoom.

PRESENT: Councillors Pete Dando (Deputy Mayor) Paul Beacher, Haydn Jones, Richard Clarke and Chris Bithell

VIA ZOOM: Councillor Joanne Edwards (Mayor)

Officers: Jo Lane, Town Clerk and Finance Officer and Matt Williams-Cooke, Cemetery Superintendent

1. CHAIR OF CEMETERY COMMITTEE

It was **resolved** that Councillor Richard Clarke will chair the Cemetery Committee for the current municipal year.

2. APOLOGIES

Apologies were received from Councillor Sarah Taylor and Nanette Davies.

3. DECLARATIONS OF INTEREST

None.

4. MINUTES

It was **resolved** that the minutes from the previous meeting held on 4th March 2026 were approved.

5. CEMETERY SUPERINTENDENT REPORT

The Cemetery Superintendent's report was **noted**.

The Cemetery Superintendent provided a brief update advising that the team are undertaking routine grounds maintenance. Progress is being made towards the installation of the storage container in the lower cemetery, while improvement works have continued within the wildflower garden, memorial areas and cemetery benches.

ACTION: Cemetery Superintendent to speak with Facilities Officer to check all other radiators in Cemetery Lodge.

It was **resolved** that spot tarmacking should take place as soon as possible.

It was **resolved** to source quotations for repair works to Cemetery Lodger roof to determine whether the historic features can be retained.

The Cemetery Committee thanked the Cemetery Team for all their hard work.

6. INCIDENT REPORT

The Cemetery Superintendent gave an overview of the recent incident that took place in the Cemetery. Following in depth discussion, it was **resolved** to purchase an additional ring doorbell to be used to safeguard the tool store.

7. BIODIVERSITY ACTION PLAN

The Cemetery Committee **noted** the actions agreed for Mold Town Council's 2025-28 Biodiversity Action Plan.

8. HEALTH & SAFETY

The Cemetery Committee considered the Health and Safety Report.

It was **resolved** that:

The Facilities Officer undertake the necessary work in order to remove the identified Legionella risk in the Cemetery Urinals.

To recommend to Full Council the adoption of:

(a) Mold Town Council – Accessibility Statement, Audit & Inclusion Policy – Mold Town Council. – Subject to following changes: spelling mistake on page 2 and rephrase 'Plain English' on page 3.

(b) Mold Town Council Scheme of Delegation Mold Cemetery.

9. 150TH ANNIVERSARY OF MOLD CEMETERY

The Committee considered the attached report with some ideas provided by the Town Clerk.

It was **resolved** to establish a Working Group to take this celebration/ event forward

It was **resolved** to add as an agenda item for the June Town Council Meeting to see if other Members would be interested in joining the Working Group.

10. FINANCE REPORT

The Cemetery Finance Report was **noted**.

11. EXCLUSION OF PUBLIC AND PRESS

It was **resolved** to exclude the public and press from the meeting.

12. CONTAINER REPORT

The committee discussed the quotes received for the purchasing of a new or used storage container for the Cemetery.

Following consideration it was **resolved** to accept the quotation received from Container Cabins for a new Container at a cost of £2,250 – including delivery but excluding VAT. The container will be purchased once the container base has been installed.

It was discussed that the deadline for quotes for container base installation is the 16th June. Therefore an Extra Ordinary Cemetery Committee will be arranged to consider the quotations received.

ACTION: Town Clerk to email suggested dates for another meeting to all Members.

Meeting ended at 6.49pm

**SUMMARY OF DECLARATIONS MADE BY MEMBERS
IN ACCORDANCE WITH MOLD TOWN COUNCIL'S
CODE OF CONDUCT**

| | |
|---------------------------|-----------------------|
| CEMETERY COMMITTEE | DATE: 10.06.26 |
|---------------------------|-----------------------|

| MEMBER | ITEM | MINUTE NO. REFERS |
|---------------|-------------|--------------------------|
| | | |

WORD\MINUTES\CEMETERY\CEMETERY\JL

Chairman's signature: Date:

