

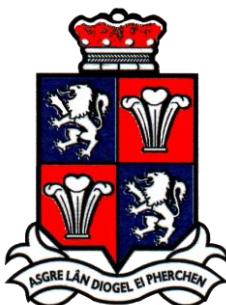
**MOLD TOWN COUNCIL**  
**CYNGOR TREF YR WYDDGRUG**

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To: Members of Personnel Committee:  
Mayor and Deputy Mayor, Cllrs Tina Claydon, Catherine Frances Claydon, Sarah Taylor, Pete Dando and Haydn Jones

13<sup>th</sup> January 2026

Dear Councillor,

You are requested to attend a meeting of the **Personnel Committee** to be held via Zoom, commencing at 6pm on Monday 19<sup>th</sup> January 2026.

Yours sincerely,

Town Clerk and Finance Officer

**AGENDA**

**1. APOLOGIES**

**2. DECLARATIONS OF INTEREST**

To **receive** any known declarations of interest in items below.

**3. MINUTES**

To **note** the minutes of the meeting held on 22<sup>nd</sup> October 2025.

**4. ANNUAL STAFF PAY INCREMENTS – APRIL 2026**

To **note** the attached report regarding contractual annual pay increments for Council staff, effective from April 2026.

## **5. EXCLUSION OF PUBLIC AND PRESS**

To **consider** the exclusion of the public and press from the meeting in order to allow discussion on confidential matters.

## **6. FACILITIES OFFICER VACANCY – RECRUITMENT PROCESS**

To **agree** the arrangements for recruitment to the Facilities Officer vacancy, including:

- Membership of the interview panel
- Shortlisting criteria and scoring sheet for applications
- Interview questions and assessment process.

### **Join Zoom Meeting**

<https://us02web.zoom.us/j/89384394003?pwd=aitiw5wbLIXHkooujq5CuzjNNYZQAa.1>

**Meeting ID: 893 8439 4003**

**Passcode: 684460**