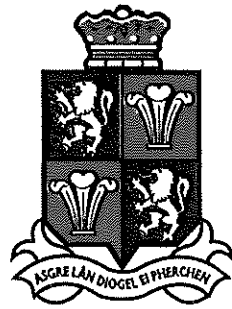


**MOLD TOWN COUNCIL
CYNGOR TREF YR WYDDGRUG**

Unit 10
Daniel Owen Precinct
Mold
Flintshire
CH7 1AP

Telephone: 01352 758532
Fax: 01352 755804



www.moldtowncouncil.org.uk

Uned 10
Canolfan Daniel Owen
Yr Wyddgrug
Sir y Fflint
CH7 1AP

Ffôn: 01352 758532
Ffacs: 01352 755804

Members of Mold Town Council

25th September 2026

Members of the Council

Dear Councillor

You are hereby summoned to attend the meeting of Mold Town Council to be held at **6.00pm on 30th September 2026** at Town Council Offices, Unit 10 Daniel Owen Precinct or via Video Conferencing see link below.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Janet'.

Town Clerk and Finance Officer

AGENDA

PUBLIC PARTICIPATION

Members of the public are welcome to speak on items listed on the agenda. Up to 15 minutes is allocated, with a maximum of 5 minutes per subject.

At the Chair's discretion, a member of the public may raise a matter not on the agenda for up to 5 minutes. The Council cannot make decisions or debate non-agenda items at the meeting, but these may be noted for future consideration.

The Chair may intervene to maintain order, stop irrelevant or disorderly remarks, or adjourn the meeting if necessary.

1. APOLOGIES FOR ABSENCE

To **receive** apologies for absence.

2. DECLARATIONS OF INTEREST

To **receive** any known declarations of interest in items on the agenda.

3. MAYOR'S ANNOUNCEMENTS

To **receive** the Mayor's Announcements.

4. MINUTES

4.1 To **receive** and approve as a correct record the Minutes of the Planning Committee Meeting held on the 27th July, 2026.

4.2 To **receive** and approve as a correct record the Minutes of the Town Council Meeting held on the 29th July, 2026.

4.3 To **receive** and approve as a correct record the Minutes of the Planning Committee Meeting held on the 24th August, 2026.

4.4 To **receive** and approve as a correct record the Minutes of the Community, Development and Regeneration Committee Meeting held on the 7th September, 2026.

4.5 To **receive** and approve as a correct record the Minutes of the Cemetery Committee Meeting held on the 9th September, 2026.

4.6 To **receive** and approve as a correct record the Minutes of the Extraordinary Town Council Meeting held on the 14th September, 2026.

4.7 To **receive** and approve as a correct record the Minutes of the Planning Committee Meeting held on the 21st September, 2026.

5. FLINTSHIRE COUNTY COUNCIL – TRADING STANDARDS

To **welcome** representatives from Flintshire County Council's Trading Standards service to provide Members with an overview and update on their work within Flintshire and Mold.

To **provide** Members with an opportunity to ask questions relating to Trading Standards.

6. ACTION LIST

To **note** the attached updated Action List.

7. OFFICER REPORTS

(i) To **receive** a report from the Events and Community Engagement Officer (attached).

(ii) To **receive** a report from the Town Clerk and Finance Officer (attached).

8. CORRESPONDENCE

To receive and consider the following correspondence:

- i) Resident concerns – Iceland (attached)
- ii) End of Summer Report – Flintshire Playscheme (attached)
- iii) Fit, Fed and Read – Report (attached)
- iv) Daniel Owen Community Centre – Request for Release of Approved Funding – £5,000 contribution towards the operation of the Toilets for Public Use and £5,000 contribution towards the running of the Community Centre, as provided for within the approved 2026/27 Town Council budget.

9. ONE VOICE WALES/ SOCIETY OF LOCAL COUNCILS CLERKS (SLCC) – JOINT EVENT, NOVEMBER 2026

To **receive** and **consider** an invitation to attend the One Voice Wales and Society of Local Council Clerks (SLCC) Joint Event, being held remotely on Wednesday 18th November 2026.

The event is open to Councillors and Clerks and will cover a range of matters affecting the local council sector, including future priorities, democratic health, employment law, the Code of Conduct, artificial intelligence and the cost-of-living crisis.

The cost of attendance is £75.00 + VAT per person.

Recommendation: That Members approve the Town Clerk's attendance and consider whether any Members also wish to attend, with the associated booking costs of £75.00 + VAT per person authorised accordingly.

10. ONE VOICE WALES – MOTIONS FOR 2027 ANNUAL GENERAL MEETING

To **receive** and **consider** correspondence from One Voice Wales inviting Member Councils to submit a maximum of two motions for debate at the 2027 Annual General Meeting, to be held on Wednesday 3rd February 2027.

Motions must relate to a national issue or problem and must be accompanied by a short explanatory note of no more than 150 words.

The deadline for submission of motions to One Voice Wales is 12 noon on Friday 4th December 2026.

Recommendation: That Members consider whether Mold Town Council wishes to submit any motions for consideration at the 2027 One Voice Wales

Annual General Meeting and, if so, agree the proposed motion(s) for submission.

11. FLINTSHIRE COUNTY COUNCIL – ANNUAL JOINT STANDARDS COMMITTEE MEETING

To **receive** and **consider** an invitation to attend the Annual Joint Standards Committee Meeting with Town and Community Councils, to be held on Monday 2nd November 2026.

The Town Clerk is unable to attend and Members are therefore asked to consider whether a Councillor is available to represent Mold Town Council at the meeting.

Members are also invited to consider whether there are any Code of Conduct or ethical matters they would like to request are included on the agenda or otherwise raised for consideration at the meeting. Any proposed items must be submitted to Flintshire County Council by Friday 23rd October 2026.

Recommendation: That Members nominate a representative to attend on behalf of Mold Town Council and agree any matters they wish to be submitted for consideration.

12. DEMOCRACY AND COUNDARY COMMISSION CYMRU – 2030 REVIEW OF SENEDD CONSTITUENCIES

To **note** that the Democracy and Boundary Commission Cymru has published its Guide to the 2030 Review of Senedd Constituencies, setting out the review process, key dates and how individuals and organisations can participate.

Any changes recommended by the Commission will take effect for the 2030 Senedd election.

Guide: [Guide to the 2030 Review of Senedd Constituencies](#)

Recommendation: That Members note the publication of the Guide.

13. WINTER PLANTING – KING STREET PLANTERS

To consider a request from the Council's planting contractor to include the planters on King Street within the winter planting programme, to match the seasonal planting provided at the town's Welcome Signs.

The additional cost to provide winter planting for the King Street planters would be £240.00.

Recommendation: That Members consider whether to approve the additional expenditure of £240.00 for winter planting of the King Street planters.

14. REQUEST FOR GOAL POSTS – ST MARY’S PARK

To **receive** and **consider** a request from a resident for the provision of goal posts at St Mary’s Park, Mold.

A report setting out the request and relevant considerations is attached for Members’ consideration.

Recommendation: That Members consider the request and agree what, if any, further action the Town Council wishes to take.

15. DISPOSAL OF CEREMONIAL DAIS

To **consider** the disposal of the ceremonial dais currently stored at Gas Lane, previously used in connection with the Town’s Remembrance Service, which is no longer considered fit for purpose.

Recommendation: That Members agree that the ceremonial dais is no longer fit for purpose and authorise the Cemetery Superintendent to arrange for its appropriate disposal.

16. MEMORIAL BENCH DOCUMENTATION – CEMETERY COMMITTEE RECOMMENDATION

To **consider** the recommendation of the Cemetery Committee in relation to the introduction of new Memorial Bench documentation and associated arrangements at Mold Cemetery.

The following documents are attached for Members’ consideration:

- (a) Memorial Bench Policy
- (b) Proposed Memorial Bench Service
- (c) Memorial Bench Application & Maintenance Agreement
- (d) Letter – Memorial Benches
- (e) Memorial Bench Update of Information

Recommendation: That Members consider the recommendation of the Cemetery Committee and approve the new Memorial Bench documentation and associated arrangements.

17. NATIONAL SALARY AWARD 2026/27

To **note** the 3.3% national pay award for 2026/27. In accordance with employees’ contracts of employment, the revised salary rates have been applied and staff received the pay increase together with the appropriate back pay in the September 2026 payroll.

Recommendation: That Members note the implementation of the 2026/27 national pay award.

18. NOTIFICATION OF PLANNING

To **note** the attached report.

19. ACCOUNTS/ PAYMENTS

To **approve** the attached payment schedules for all Town Council accounts for Months 4 and 5, noting that payments have been made in accordance with the relevant statutory powers available to local councils.

20. EXCLUSION OF THE PRESS AND PUBLIC

To **consider** that in accordance with Section1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the remainder of the meeting during consideration of the following items on the grounds that they involve the likely disclosure of exempt or commercially sensitive information.

21. TOWN COUNCIL OFFICE – SECURITY CONSIDERATIONS

To **receive** and **consider** the attached report regarding security arrangements at the Town Council Offices following the incident on 9 September 2026, including options for additional measures to improve the security of the premises and the safety of staff, Members and visitors.

Recommendation: That Members consider the attached report and agree any additional security measures and associated actions considered appropriate.

ZOOM INSTRUCTIONS

Join Zoom Meeting

<https://us02web.zoom.us/j/81710049564?pwd=NvWQANBADjcJTz7uTnx9QoLsV8FCx1.1>

Meeting ID: 817 1004 9564

Passcode: 391069

3



MOLD TOWN COUNCIL / CYNGOR TREF YR WYDDGRUG

Mayor engagements since 30th July – 30th September 2026

Date	Event
07-Aug	North West Cancer Research Afternoon Tea
15-Aug	Uniform stall
15-Aug	Mold Community Gardens & Club Green Flag Award Celebration
15-Aug	Summer Fayre at Llys Jasmine
21-Aug	Hospitality event for Tour of Britain cycle race (womens)
25-Aug	Visit to Amy's Traditional Barbers in the Indoor Market
25-Aug	Visit to Cosy Coffee
30-Aug	Volunteering at the DOC café as part of the Sunday Gathering Market
07-Sep	Guest night for Teenage visit to Coed Y Ddraig - opening of our new Community hub for adults with learning disabilities, autism, and mental health needs, Coed Y Ddraig in Mold.
08-Sep	Guest Night of The Other Side of Murder
11-Sep	Rupert's Rainbow Fundraiser
19-20 Sep	Totally Mold at Mold Food Festival - Mayoral raffle Official opening of Mold Food & Drink Festival (20th year) and judging of the exhibitors
19-Sep	
20-Sep	Theatr Clwyd - Made Right Here: Theatr Clwyd at 50
21-Sep	Judging of Scarecrow competition

Mayor engagements since 30th July – 30th September 2026

Date	Event
10-Aug	Deputy Mayor visit to Andy's Man Club
21-Aug	Hospitality event for Tour of Britain cycle race (womens)
22-Aug	Uniform stall
09-Sep	3 Bags Full Stoma Support Group 2nd Anniversary

1

MOLD TOWN COUNCIL

Minutes of the Planning Committee Meeting held by Video Conferencing on 27th July 2026

PRESENT: Councillors Joanne Edwards (Mayor), Richard Clarke, Brian Lloyd, Sarah Taylor and Haydn Jones.

Officer: Jo Lane, Town Clerk and Finance Officer

Absent: Councillor Megan Lloyd Hughes.

12. APOLOGIES

Apologies were received from Councillor Pete Dando (Deputy Mayor).

13. DECLARATIONS OF INTEREST

Cllr Joanne Edwards declared an interest in Item 4(c) as she works for Nationwide.

14. MINUTES

It was **resolved** that the minutes of the Planning Committee Meeting held on the 29th June 2026 are agreed as a correct record.

15. PLANNING APPLICATIONS

To following applications were considered:

(a) PLANNING APPLICATION CONSULTATION - FUL/000556/26

PROPOSAL: Installation of a new substation, new feeder pillars, new gas meter housing, and associated utilities infrastructure; and installation of new gas boilers in existing law courts building

LOCATION: COUNTY CIVIC CENTRE, Raikes Lane, Mold, CH7 1AE

TARGET DETERMINATION DATE: 21 Aug 2026

No comments were made by the Planning Committee.

(b) PLANNING APPLICATION CONSULTATION - LDP/000576/26

PROPOSAL: Proposed single storey rear 'infill' extension including all other works associated with to completion

LOCATION: THE PARK CLINIC, Earl Road, Mold, CH7 1AX

TARGET DETERMINATION DATE: 27 Aug 2026

No comments were made by the Planning Committee.

(c) PLANNING APPLICATION CONSULTATION - FUL/000570/26

PROPOSAL: Installation of defibrillator and bleed kit cabinets to external wall of Nationwide Building Society branch

LOCATION: 26, High Street, Mold, CH7 1AZ

TARGET DETERMINATION DATE: 27 Aug 2026

No comments were made by the Planning Committee.

(d) PLANNING APPLICATION CONSULTATION - FUL/000612/26

PROPOSAL: The erection of a purpose-built joint archive facility to house the archive service and collections of Flintshire and Denbighshire County Councils, with associated access, parking, and landscaping.

LOCATION: Land Adj. Theatr Clwyd, Raikes Lane, Mold, CH7 1YA

TARGET DETERMINATION DATE: 09 Sep 2026

No comments were made by the Planning Committee.

16. CORRESPONDENCE RECEIVED

- (i) Correspondence Case – FUL/000570/26 – agenda item 4(c)
- (ii) Correspondence Case – FUL/000612/26 – agenda item 4(d)

No further comments were made regarding the above items as they have already been considered in the agenda items.

Meeting closed at 6.05pm

**SUMMARY OF DECLARATIONS MADE BY MEMBERS
IN ACCORDANCE WITH MOLD TOWN COUNCIL'S
CODE OF CONDUCT**

PLANNING COMMITTEE	DATE: 27.07.26
--------------------	----------------

MEMBER	ITEM	MINUTE NO. REFERS
Cllr Joanne Edwards	4 (c) Planning Application FUL/000570/26	15 (c)

Chair's signature: Date:

WORD/MINUTES/PLANNING JL

MOLD TOWN COUNCIL

Minutes of the Mold Town Council Meeting held at Town Council Offices, Unit 10 Daniel Owen Precinct, Mold at 6pm on Wednesday 29th July 2026 (also, by Video conferencing).

PRESENT:

Councillors: Joanne Edwards (Mayor), Brian Lloyd, Chris Bithell, Haydn Jones, Nanette Davies, Paul Beacher, Richard Clarke, Robin Guest, Sarah Taylor

Via Zoom: Cllrs. Megan Lloyd-Hughes and Suzanne Thomas. Guest Speakers.

Absent: Cllrs Geoff Collett and Tina Claydon

Officers: Jo Lane, Town Clerk & Finance Officer and Leila Jones, Support Officer

GUEST SPEAKERS: Dave Jolly, Flintshire County Council and Simon Sherbersky, Belong Network via Zoom.

PUBLIC PARTICIPATION: No members of the public in attendance.

51. APOLOGIES FOR ABSENCE:

Cllrs Pete Dando (Deputy Mayor), Teresa Carberry, Catherine Frances Claydon and Jane Evans, Events & Community Engagement Officer.

52. DECLARATIONS OF INTEREST

Councillor Nanette Davies declared an interest in agenda item 8 – Public Spaces Protection Order (PSPO) Consultation.

53. MAYOR'S ANNOUNCEMENTS

The Mayor's appointments since the last meeting were **noted**.

54. MINUTES

RESOLVED: that;

54.1 The Minutes of the Community, Development and Regeneration Committee Meeting held on 22nd June 2026 be received and **approved** as a correct record;

54.2 The Minutes of the Town Council Meeting held on 24th June 2026 be received and **approved** as a correct record;

- 54.3 The Minutes of the Planning Committee Meeting held on 29th June 2026 be received and **approved** as a correct record;
- 54.4 The Minutes of the Extra Cemetery Committee Meeting held on 6th July 2026 be received and **approved** as a correct record;
- 54.5 The Minutes of the Personnel Committee Meeting held on 7th July 2026 be received and **approved** as a correct record;
- 54.6 The Minutes of the Finance Committee Meeting held on 13th July 2026 be received and **approved** as a correct record;
- 54.7 The Minutes of the Policy & Audit Committee Meeting held on 14th July 2026 be received and **approved** as a correct record;

55. UPDATE FROM DAVE JOLLY (FCC) AND SIMON SHERBERSKY (BELONG NETWORK)

A verbal presentation was provided by Simon Sherbersky of Belong Network with an update on Community Cohesion issues and Stakeholder Placements.

A slide presentation was provided by Dave Jolly of FCC regarding 'Flintshire Thriving Together' collaboratively working together so across Flintshire people can live their best life. He stressed that this presentation and information is not to be shared with the public.

FCC is conducting a six month pilot project with Mold which will then be reviewed to see how this needs to be imbedded longer term. There will initially be Community workshops which will identify group demographics to ensure they have a voice and to encourage people across Flintshire to get involved with their communities.

A Partnership Board is being established with 2 representatives from each Key Stakeholder. Mold Town Council has been asked to appoint 2 members from the Council. A monthly update will be given to Mold Town Council.

Members were invited to ask questions after the presentation and those questions were answered. Dave Jolly (FCC) noted that there will be no FCC representatives on the Partnership Board. The ambition is that the Board will be led by someone from the Cabinet.

Members requested for Mold Town Council to have a representative from each Ward since each Ward has differing issues. Dave Jolly (FCC) replied that the 'Flintshire Thriving Together' Mold Pilot Partnership Board is limited to 2 representatives from each key stakeholder.

Members thanked Dave Jolly (FCC) and Simon Sherbersky (Belong Network) for presenting the 'Flintshire Thriving Together' Mold Pilot project and answering their questions. Members will have a discussion about the project and representatives.

18:40: Guest speakers both left the meeting via Zoom.

A discussion was held after which a proposal was entered and a vote held.

PROPOSAL: Members **requested to engage** in the 'Flintshire Thriving Together' Mold Pilot project and **to appoint** two (2) representatives and two (2) sub-representatives, one from each Ward.

A vote was held with **10 for** and **1 abstain**.

RESOLVED:

Members **agreed** to engage in the 'Flintshire Thriving Together' Mold Pilot project and to appoint two (2) representatives, Cllr Sarah Taylor & Cllr Nanette Davies and two (2) sub-representatives, Cllr Brian Lloyd & Cllr Chris Bithell.

56. ACTION LIST

Members **noted** the ongoing Action List. Confirmed by Town Clerk that completed items will be removed from the Action List after each Town Council meeting

RESOLVED:

Town Clerk to provide Cllr C Bithell with copies of correspondence which has taken place so far with regards to Action Item 150 (Nov2023): Cllr Bithell to take 'Active Travel' forward to FCC, Katie Wilby Head of Streetscene.

57. OFFICER REPORTS

- (i) Members **noted** the previously circulated report from the Events and Community Engagement Officer.

Members **noted** that the Mold Carnival went very well this year and put Mold on the map. Members thanked Jane Evans, Events & Community Engagement Officer for all her work on this fantastic event along with the Carnival Committee and Volunteers. The Traders and local Business were also thanked for the support they provide for the Carnival.

RESOLVED:

Members **approved** Town Clerk to write a formal letter of thanks to the Carnival Committee for the fantastic Mold Carnival event and to celebrate everyone who supported the event including the Volunteers, Traders and local Businesses.

- (ii) Members **noted** the previously circulated report from the Town Clerk and Finance Officer.

Town Clerk thanked Cllr Nanette Davies for taking the lead on the Friends of Maes Bodlonfa initiative and for her continued support in helping to establish the Friends group.

Town Clerk has offered the Mold Town Council offices as a media centre to the organisers of the Lloyds Tour of Britain Women 2026 event for the Mold start on 21st August 2026.

RESOLVED:

Town Clerk to take the issue of e-bikes/CCTV to the Youth Council.

58. PUBLIC SPACES PROTECTION ORDER (PSPO) CONSULTATION

Councillor Nanette Davies declared an interest and withheld from the discussion.

Members **considered** the proposed Public Spaces Protection Order consultation affecting Mold.

RESOLVED:

Following a discussion, Members **approved** Mold Town Council's formal response to the consultation for submission to Flintshire County Council that:

Town Clerk to respond to the consultation on behalf of Mold Town Council as to the following points:

Dog Control PSPO

- Requirements to Place a Dog on a Lead When Required by an Authorised Officer – is this provision necessary as a standalone requirement and Mold Town Council would welcome clarification on who is considered to be an “authorised officer” for the purpose of enforcing this Order.
- Mold Memorial Gardens – Mold Town Council **does not** support the continued prohibition of dogs from entering Mold Memorial Gardens. Instead, the Council believes dogs should be permitted within the Gardens provided they are kept on a lead at all times.
- Naming of Mold Memorial Gardens – The Council would also like to raise a separate issue regarding the naming of this location. The inconsistency of several names regularly causes confusion amongst residents when referring to consultations or official documentation. Mold Town Council therefore requests that Flintshire County Council undertakes a consultation and reaches an official agreement on the name of the park.

Alcohol Control PSPO

- Mold Town Council fully supports the continuation of the Alcohol Control PSPO and agrees with the proposed renewal of the current arrangements.

59. DEMOCRACY AND BOUNDARY COMMISSION CYMRU

Members **considered** the questionnaire from Democracy and Boundary Commission Cymru and to determine whether Mold Town Council wishes to submit a response.

RESOLVED:

Members **approved** that Mold Town Council **will not** respond as a Corporate Body to the questionnaire and that individual Councillors should respond, should they wish to do so.

60. FLINTSHIRE PLACE MAKING STAKEHOLDER PARTNERSHIP

Members **considered** the invitation to join the Flintshire Place Making Stakeholder Partnership, determine whether Mold Town Council wishes to participate and appoint a representative to attend meetings on the Council's behalf.

RESOLVED:

Members **approved** the nomination of Jo Lane, Town Clerk as Mold Town Council representative on the 'Place Making Stakeholder Partnership Group' and Jane Evans, Events & Community Engagement Officer as Mold Town Council alternative representative.

19:18: Cllr Suzanne Thomas left the meeting via Zoom.

19:18 – Cllr Suzanne Thomas rejoined the meeting via Zoom.

61. PLAY AREA MATCH FUNDING WITH GWELLA / FLINTSHIRE COUNTY COUNCIL

- (i) Members **considered** the proposed Play Area Match Funding with Gwella/FCC for 2026/27 and Mold Town Council's participation.

RESOLVED:

Members **approved** the Play Area Match Funding of £10k (50/50 of £20k) with Gwella/FCC for 2026/27 and that a caveat be included that Mold Town Council would like to see accessible play equipment be considered for the future.

Town Clerk to write to Richard Roberts, Gwella Play Design Officer that Mold Town Council has approved the match funding of £10k (50/50 of £20k). Also to include a caveat that Mold Town Council would like to see accessible play equipment be considered for the future.

- (ii) Members **noted** the update provided on the 2025/26 Play Area Match Funding programme.

62. ONE VOICE WALES INNOVATIVE PRACTICE CONFERENCE

Members **noted** the upcoming One Voice Wales Innovative Practice Conference.

RESOLVED:

Members **approved** that Mold Town Council **will not** send a representative to the One Voice Wales Innovative Practice Conference as it clashes with Mold Town Council Meeting.

63. ANTI-SOCIAL BEHAVIOUR INCIDENT IN MOLD

Members **considered** the concerns raised by Cllr Haydn Jones regarding a recent incident of alleged anti-social behaviour at Evans Veterinary Practice, Clayton Road.

RESOLVED:

Members **approved** the Town Clerk to write to North Wales Police seeking clarification as to why police assistance was not provided for this incident and to request information on the response to incidents of this nature within the town.

64. CONCERNS RAISED REGARDING MAES GWERN ROAD

Concerns have been raised by a resident that traffic levels on the Maes Gwern road have increased following the opening of Flintshire County Council's Coed y Ddraig Centre. The resident has also highlighted that sections of the road are affected by potholes and that there are no white centre lines or road markings to help guide traffic. In addition, the play area that forms part of the approved housing development has not yet been constructed, despite being included within the estate's development plans.

RESOLVED:

Town Clerk to write to FCC Planning to ask that the Housing Association be prompted to finish their part of the estate development so that the road can be adopted noting the resident concerns of the unsafe road conditions.

19:34: Cllr Haydn Jones left the meeting.

65. TOWN COUNCIL SURGERIES: FINAL ARRANGEMENTS INFORMATION

Members **noted** the final arrangements for the Town Council Surgeries starting in September 2026. Town Clerk confirmed that forms to be returned to Town Clerk.

RESOLVED:

Members **approved** the proposed operational arrangements.

66. CEMETERY STORAGE CONTAINER AND FUNDING ALLOCATION

RESOLVED:

Members **approved** the recommendation of the Cemetery Committee that funds from 320 EMR – Cittaslow be used to fund the purchase and delivery of the new storage container for Mold Cemetery.

67. COMMUNITY GRANT APPLICATIONS

RESOLVED:

Members **approved** the following Community Grant applications.

- (i) £500: Parkfields Community Centre
- (ii) £450: Outside Lives Ltd – Likeminded

68. POLICY & AUDIT COMMITTEE RECOMMENDATIONS – POLICIES AND DOCUMENTS

PROPOSED:

(c) Volunteer Registration form

Cllr Bithell **proposed** to remove sections:

- I will keep my volunteering activities separate from any political campaigning or election activity and will not use my volunteer role, Council events or photographs obtained whilst volunteering in a way that could reasonably be perceived as promoting or opposing a political campaign, candidate or party.
- Avoid using my volunteer position for personal commercial gain or self-promotion without the prior agreement of Mold Town Council.

As the proposal did not receive a seconder, the motion lapsed and was not considered further.

A vote was held to **adopt** the below updated policies and documents which have been reviewed and agreed by the Policy and Audit Committee with **10 for** and **1 against**.

RESOLVED:

To **adopt** the below updated policies and documents which have been reviewed and agreed by the Policy and Audit Committee.

- (a) Guidance for Members of the Public Attending Formal Town Council Meetings
- (b) Learning and Development Policy and Training Plan (Version 3)
- (c) Volunteer Registration Form
- (d) Volunteer Policy

RESOLVED:

To **adopt** the below new policies and documents which have been reviewed and agreed by the Policy and Audit Committee.

- (a) Business Continuity Plan
- (b) Community Cohesion and Engagement Policy
- (c) Memorial Safety Policy (Cemetery)
- (d) Accessibility Statement, Audit and Inclusion Policy (Cemetery)
- (e) Scheme of Delegation (Cemetery)

Members thanked the Town Clerk for her continued work compiling the new policies and procedures ensuring the Town Council is compliant.

19:43: Cllrs Megan Lloyd-Hughes and Suzanne Thomas left the meeting via Zoom.

19:43: Cllr Suzanne Thomas rejoined the meeting via Zoom.

69. NOTICE OF PLANNING

Members **noted** the previously circulated report.

70. ACCOUNTS / PAYMENTS

Members **considered** the schedules previously circulated.

Members **noted** that payments are made in accordance with the powers of local councils.

Month 3 – Community Bank account CB1 £45,848.06 (excl. VAT)

Month 3 – Business Money Manager Account £40,000 (internal transfers)

Month 3 – Events Bank account £9,786.46

Month 3 – Prepaid Mastercard £1,093.53

Month 3 – Mayor's Charity £0.00

Month 3 – Petty Cash £0.00

RESOLVED: That the schedules of payments be **approved**.

71. EXCLUSION OF PUBLIC AND PRESS

RESOLVED:

Members **agreed** exclusion of the public and press from the meeting in order to allow discussion on confidential matters. No members of the public or press were present.

72. FLOTEK IT SERVICES AGREEMENT

Members discussed the options available.

RESOLVED:

Members **approved** entering into a 12-month IT Services and Licences Agreement with Flotek for the provision of Citrix and Microsoft packages at a cost of **£387.75 per month** (excluding VAT).

As Flotek did not provide sufficient notice to allow the Council to undertake a procurement exercise in accordance with Mold Town Council's Financial Regulations before the agreement commenced, Members **agreed** that a compliant procurement exercise will be undertaken before the expiry of the 12-month contract.

73. LEGIONELLA MONITORING EQUIPMENT

Members **considered** the previously circulated report showing the costs for the purchase of two Legionella devices (both types needed) and determine preferred supplier.

RESOLVED:

Members **approved** to purchase the following Legionella monitoring equipment:

- RS-Online
£95.52 (excl VAT) – RS Pro RS51 Wired Digital Thermometer, K Probe, 1 Input(s), 1300 °C Max, ±0.1 K Accuracy.
- RS-Online
£86.15 (excl VAT) – RS Pro Type K Immersion, Surface Temperature Probe 110 mm Length, 10 mm Diameter, 250 °C Max.

Meeting ended: 19:59

Mayor's signature: Date:

SUMMARY OF DECLARATIONS MADE BY MEMBERS IN ACCORDANCE WITH MOLD TOWN COUNCIL'S CODE OF CONDUCT

MOLD TOWN COUNCIL		DATE: 29.Jul.2026
MEMBER Cllr Nanette Davies	ITEM Public Spaces Protection Order (PSPO) Consultation	MINUTE NO. REFERS 58
MEMBER	ITEM	MINUTE NO. REFERS

WORD/MINUTES/MTC/MIN/ LGJ

MOLD TOWN COUNCIL

Minutes of the Planning Committee Meeting held by Video Conferencing on 24th August 2026

PRESENT: Councillors Joanne Edwards (Mayor), Richard Clarke, Brian Lloyd, Sarah Taylor.

Officer: Jane Evans, Events and Community Engagement Officer

Absent: Councillor Megan Lloyd Hughes.

17. APOLOGIES

Apologies were received from Councillor Pete Dando (Deputy Mayor), Haydn Jones and Jo Lane (Town Clerk).

18. DECLARATIONS OF INTEREST

None

19. MINUTES

It was **resolved** that the minutes of the Planning Committee Meeting held on the 27th July 2026 are agreed as a correct record.

20. PLANNING APPLICATIONS

To following applications were considered:

(a) PLANNING APPLICATION CONSULTATION - FUL/000634/26

PROPOSAL: Retrospective change of use of the building from a car repair garage to a women-only gym and fitness studio, with no external alterations and extensions. This is a resubmission of withdrawn application FUL/000183/26

LOCATION: Unit 1, Gas Lane, Mold, CH7 1UR

TARGET DETERMINATION DATE: 20 Sep 2026

No comments were made by the Planning Committee.

(b) PLANNING APPLICATION CONSULTATION - ADV/000662/26

PROPOSAL: Proposed Change of Use from A1 (retail) to A3 (restaurant/cafe), associated advertisement consent which includes replacement of existing fascia signage

LOCATION: 15, High Street, Mold, CH7 1AZ

TARGET DETERMINATION DATE: 25 Sep 2026

No comments were made by the Planning Committee.

(c) PLANNING APPLICATION CONSULTATION - LBC/000484/26

PROPOSAL: Conversion of part of the ground floor and upper floors to form 8 apartments (Use Class C3), subdivision of the existing ground-floor retail unit to form 2 retail units (Use Class A1), 1 financial and professional services unit (Use Class A2) and associated external alterations and installation of 8 no. electrical meter boxes.

LOCATION: 1-3, Wrexham Street, Mold, CH7 1ET

TARGET DETERMINATION DATE: 28 Sep 2026

No comments were made by the Planning Committee.

(d) PLANNING APPLICATION CONSULTATION - FUL/000478/26

PROPOSAL: Conversion of part of the ground floor and upper floors to form 8 apartments (Use Class C3), subdivision of the existing ground-floor retail unit to form 2 retail units (Use Class A1), 1 financial and professional services unit (Use Class A2) and associated external alterations and installation of 8 no. electrical meter boxes.

LOCATION: 1-3, Wrexham Street, Mold, CH7 1ET

TARGET DETERMINATION DATE: 28 Sep 2026

No comments were made by the Planning Committee.

(e) PLANNING APPLICATION CONSULTATION - FUL/000652/26

PROPOSAL: Full Planning Application for Change of Use from Use Class A1 (Shop) to Use Class and A3 (Food and Drink) with Takeaway Provision

LOCATION: Unit 4, DANIEL OWEN PRECINCT, Mold, CH7 1AP

TARGET DETERMINATION DATE: 30 Sep 2026

No comments were made by the Planning Committee.

(f) PLANNING APPLICATION CONSULTATION - FUL/000661/26

PROPOSAL: Proposed Change of Use from A1 (retail) to A3 (restaurant/cafe), associated advertisement consent which includes replacement of existing fascia signage

LOCATION: 15, High Street, Mold, CH7 1AZ

TARGET DETERMINATION DATE: 01 Oct 2026

No comments were made by the Planning Committee.

21. CORRESPONDENCE RECEIVED

- (i) Correspondence Case – ADV/000662/26 – agenda item 4(b)
- (ii) Correspondence Case – FUL/000661/26 – agenda item 4(f)
- (iii) Correspondence Case – FUL/000652/26 – agenda item 4(e)
- (iv) Correspondence Case – FUL/000478/26 – agenda item 4(d)
- (v) Correspondence Case – LBC/000484/26 – agenda item 4(c)

No further comments were made regarding the above items as they have already been considered in the agenda items.

Meeting closed at 6.10pm

SUMMARY OF DECLARATIONS MADE BY MEMBERS IN ACCORDANCE WITH MOLD TOWN COUNCIL'S CODE OF CONDUCT

PLANNING COMMITTEE	DATE: 25.08.26
--------------------	----------------

MEMBER	ITEM	MINUTE NO. REFERS

Chair's signature: Date:

WORD/MINUTES/PLANNING JE

MOLD TOWN COUNCIL COMMUNITY, DEVELOPMENT AND REGENERATION COMMITTEE

Minutes of the Community, Development & Regeneration Committee held virtually via Zoom at 6.00pm on Monday 7th September 2026.

PRESENT: Councillors Paul Beacher, Chris Bithell and Nanette Davies (Chair)

Guest: Councillor Sarah Taylor

Officers: Jo Lane (Town Clerk and Finance Officer) and Emma Lyth (Support Officer)

ABSENT: Councillor Geoff Collett

12. APOLOGIES

Councillors Joanne Edwards (Mayor), Pete Dando (Deputy Mayor), Teresa Carberry, Robin Guest, Haydn Jones and Jane Evans (Events and Community Engagement Officer)

13. DECLARATIONS OF INTEREST

None.

14. MINUTES

It was **resolved** that the minutes from the meeting held on Monday 22nd June 2026 were approved.

15. SUNDAY GATHERING ARTISAN MARKET – FUTURE MANAGEMENT

Councillor Taylor elaborated on the merits of Mold Town Council assuming full responsibility for the Sunday Gathering Artisan Market from 2027, including the healthy income that it generates and the increased footfall within the town.

In response to Councillor concerns that it is adding to Council staff workloads, the Town Clerk highlighted that the administrative aspect already falls largely under Mold Town Council. Councillor Taylor added that the last two Sunday Gathering Markets have been led successfully by a well-established group of volunteers who are familiar with the setup, overall running of the event, and the take-down procedure at the end.

It was **resolved** that the Town Clerk and Events and Community Engagement Officer be authorised to further explore the proposal for Mold Town Council to assume full responsibility for the Sunday Gathering Artisan Market, including obtaining the necessary financial, insurance, legal, staffing and operational information. A full report will be presented to the Council at the September Town Council Meeting.

6:10pm Cllr Taylor left the meeting.

16. FRIENDS OF MAES BODLONFA - UPDATE

Members **noted** the successful outcome of the Friends of Maes Bodlonfa / Kendrick's Field drop-in sessions and the registration of 30 volunteers.

17. TOTALLY MOLD WEBSITE – NEW YOUTH SECTION

Members **noted** the progress being made by the Admin Support Officer in collating all the information on local clubs, groups and activities for young people for the new youth section of the Totally Mold website.

It was **resolved** to move forward with the recommendations on the report to run a competition to allow young people to help design the branding/ promotional material for the new section of the website, the Youth Councils would be involved with selecting the winner. A £50 voucher for a shop in Mold will be provided as a prize.

18. DEFIBRILLATORS

The Admin Support Officer reminded Members that it was resolved at the last Community, Development and Regeneration Committee meeting that Mold Town Council purchase replacement pads for the defibrillators at the Daniel Owen Centre and Parkfields Community Centre.

It was **resolved** to purchase two sets of replacement pads for the Heartsine Samaritan 350P defibrillators at the Daniel Owen Centre and Parkfields Community Centre from The Defib Pad at a total cost of £227.98 including VAT, subject to confirmation of availability and compatibility at the point of order.

19. BAILEY HILL ACTIVITIES REPORT

The Town Clerk thanked Admin Support Officer, Leila Jones, for her efforts in organising the first Bailey Hill Partners Event, hosted by Mold Town Council on Sunday 16th August 2026.

The Bailey Hill Activities Report was **noted**.

20. BAILEY HILL LODGE AND CENTRE UPDATE

The Town Clerk gave a verbal update on the current issues at the Bailey Hill Centre and Lodge and the ongoing discussions with Flintshire County Council who arranged for System Electrical to undertake electrical testing at both the Bailey Hill Centre and first-floor flat within Bailey Hill Lodge.

The update and the progress being made with Flintshire County Council regarding the Bailey Hill Centre and Lodge was **noted**.

21. BUDGET REPORT

The Town Clerk plans to obtain the service level agreement from Flintshire County Council to see how the Town Council's money is being spent in regard to CCTV.

Members **noted** the budget position up to the end of July 2026 and the current balances of the relevant Earmarked Reserves.

Meeting ended at 6.51pm

SUMMARY OF DECLARATIONS MADE BY MEMBERS
IN ACCORDANCE WITH MOLD TOWN COUNCIL'S CODE OF CONDUCT

Community, Development & Regeneration Committee		DATE: 07.09.26
MEMBER	ITEM	MINUTE NO. REFERS

Chairman's signature: Date:
CDR/MIN 07/09/26 EL

MOLD TOWN COUNCIL

Minutes of the Meeting of the Cemetery Committee held on 9th September 2026 in the Town Council Offices and via Zoom.

PRESENT: Councillors Richard Clarke (Chair), Chris Bithell, Paul Beacher and Sarah Taylor.

Via Zoom: Councillors Joanne Edwards (Mayor) and Nanette Davies.

Officers: Jo Lane, Town Clerk and Finance Officer and Matthew Williams-Cooke (Cemetery Superintendent)

18. APOLOGIES

Apologies were received from Councillors Haydn Jones and Pete Dando (Deputy Mayor)

19. DECLARATIONS OF INTEREST

None.

20. MINUTES

It was **resolved** that the minutes from the previous meeting held on 6th July 2026 were approved.

21. CEMETERY SUPERINTENDENT REPORT

The Cemetery Superintendent Report was **noted**.

The Cemetery Committee thanked Matthew and Mike for their work in achieving Green Flag Award.

A verbal update on the new container was provided. The container base has been installed, the container has been purchased and will be delivered to the cemetery on Wednesday 16th September. The Town Clerk has given written notice on the current storage unit used and we have until the end of October to remove all items and hand back the keys for the gate and unit.

18.07 Cllr Nanette Davies left the meeting.

A discussion took place with regards to the Diocese currently stored in the existing unit. It was **agreed** to take this to Full Council regarding a decision to whether the diocese can be disposed of.

22. NEW MEMORIAL BENCH DOCUMENTATION

The Committee considered the following new Memorial Bench documents for Mold Cemetery:

- (a) Memorial Bench Policy
- (b) Proposed Memorial Bench Service
- (c) Memorial Bench Application & Maintenance Agreement
- (d) Letter – Memorial Benches
- (e) Memorial Bench Update of Information Form

It was **resolved** to recommend to Full Council that:

- (a) the Memorial Bench Policy be approved;
- (b) the Proposed Memorial Bench Service be approved;
- (c) the Memorial Bench Application & Maintenance Agreement be approved, subject to the addition of next of kin details;
- (d) the proposed Memorial Bench Letter be approved; and
- (e) the Memorial Bench Update of Information Form be approved, subject to the addition of next of kin details.

23. CEMETERY FINANCE REPORT

The Committee received and considered the Cemetery Finance Report.

It was **resolved** that the Cemetery Finance Report be noted.

Meeting ended at 18.26pm

SUMMARY OF DECLARATIONS MADE BY MEMBERS IN ACCORDANCE WITH MOLD TOWN COUNCIL'S CODE OF CONDUCT

CEMETERY COMMITTEE	DATE: 09.09.26
--------------------	----------------

MEMBER	ITEM	MINUTE NO. REFERS

WORD/MINUTES/CEMETERY/CEMETERY/JL

Chairman's signature: Date:

MOLD TOWN COUNCIL

Minutes of the Extraordinary Mold Town Council Meeting held via Zoom, at 6pm on Monday 14th September 2026.

PRESENT:

Councillors: Pete Dando (Deputy Mayor), Brian Lloyd, Chris Bithell, Nanette Davies, Paul Beacher, Richard Clarke, Sarah Taylor, Catherine Claydon and Suzanne Thomas

Officers: Jo Lane, Town Clerk & Finance Officer

This Extraordinary Meeting has been convened due to exceptional and urgent circumstances. In accordance with the Council's Standing Orders, in exceptional circumstances a meeting may be convened at shorter notice, with a minimum of 24 hours' notice.

74. APOLOGIES FOR ABSENCE:

In the absence of Councillor Joanne Edwards (Mayor), Councillor Pete Dando (Deputy Mayor) chaired the meeting.

Apologies were received from Councillors Joanne Edwards (Mayor), Robin Guest, Haydn Jones, Teresa Carberry, Tina Claydon, Megan Lloyd Hughes and Geoff Collett.

75. DECLARATIONS OF INTEREST

None

76. EXCLUSION OF PRESS AND PUBLIC

It was **resolved** that due to the confidential and commercially sensitive nature of the information to be considered, namely contractor quotation and associated financial information, the press and public be excluded from the remainder of the meeting.

77. TOWN COUNCIL OFFICESD – EMERGENCY REPAIR WORKS CONFIDENTIAL

The Town Clerk provided Members with an update following the recent incidents at the Town Council Offices, which had resulted in extensive damage to a number of windows and the subsequent closure of the offices to the public.

The Town Clerk explained that, ordinarily, quotations would be sought for works of this nature in accordance with the Council's Financial Regulations and Standing Orders.

However, due to the urgent need to secure and reinstate the premises, together with the fact that the contractors undertaking the works were the landlord's appointed contractors, it was considered that the exceptional circumstances and urgency justified proceeding without seeking alternative quotations.

Reference was made to Section 135(3) of the Local Government Act 1972, which provides for contract standing orders to allow exemptions from normal competition requirements where special circumstances justify this.

Before determining whether to proceed with the works, Members agreed to consider the financial implications and whether the costs should be submitted as an insurance claim or met directly from Council funds.

The Town Clerk advised Members that, due to the Council's recent claims history, a further significant insurance claim was likely to have an adverse impact on future insurance premiums. The Town Clerk explained that the Council could currently claim up to approximately 40% of the annual premium without affecting the premium, whereas the combined cost of the emergency boarding and replacement windows would significantly exceed this amount.

Taking this into consideration, the Town Clerk recommended that the costs be met from Earmarked Reserve 316 – MTC Future Purchase/Rent, rather than submitting a further insurance claim.

Members considered the quotation received from Direct Interiors for £2,450.00 excluding VAT, which included the replacement glass and the removal and disposal of the remaining damaged glass.

Members also discussed whether additional security measures should be introduced at the Town Council Offices. A number of potential measures were suggested, and it was agreed that these should be investigated further, together with indicative costs, before being considered by Full Council.

It was resolved:

- (a) that, having considered the financial implications of making a further insurance claim, the costs associated with the emergency works and replacement windows be met directly by the Council from Earmarked Reserve 316 – MTC Future Purchase/Rent;
- (b) that the quotation of £2,450.00 excluding VAT from Direct Interiors for the replacement of the damaged glass, including removal and disposal of the remaining damaged glass, be **accepted**;
- (c) that, due to the exceptional and urgent circumstances and the need to restore the security of the Town Council Offices as quickly as possible, the use of the landlord's appointed contractors without obtaining alternative quotations be **approved**; and

(d) that the Town Clerk investigate the additional security measures suggested by Members and prepare a report, including indicative costs, for consideration at the Full Town Council meeting on 30th September 2026.

Meeting ended: 18.24

Mayor's signature: Date:

**SUMMARY OF DECLARATIONS MADE BY MEMBERS
IN ACCORDANCE WITH MOLD TOWN COUNCIL'S
CODE OF CONDUCT**

MOLD TOWN COUNCIL		DATE: 14.09.2026	
MEMBER	ITEM	MINUTE NO. REFERS	
MEMBER	ITEM	MINUTE NO. REFERS	

WORD/MINUTES/MTC/MIN/ JL

MOLD TOWN COUNCIL

Minutes of the Planning Committee Meeting held by Video Conferencing on 21st September 2026

PRESENT: Councillors Joanne Edwards (Mayor), Richard Clarke, Brian Lloyd and Sarah Taylor.

Officer: Jo Lane, Town Clerk

Absent: Councillor Megan Lloyd Hughes.

22. APOLOGIES

Apologies were **received** from Councillor Pete Dando (Deputy Mayor) and Haydn Jones.

23. DECLARATIONS OF INTEREST

None

24. MINUTES

It was **resolved** that the minutes of the Planning Committee Meeting held on the 24th August 2026 are agreed as a correct record.

25. PLANNING APPLICATIONS

To following applications were considered:

(a) PLANNING APPLICATION CONSULTATION - FUL/000750/26

PROPOSAL: Application for Variation of Condition 1 following Grant of Planning Permission 046302

LOCATION: 10A, Wrexham Street, Mold, CH7 1ES

TARGET DETERMINATION DATE: 04 Sep 2026

Citizen Portal Planning

Members considered the application for the variation of Condition 1 and resolved to **OBJECT** to the proposed extension of opening hours.

Members considered that extending the operating hours into the early hours of the morning would be likely to result in increased late-night activity, noise, disturbance and vehicle movements, to the detriment of the amenity and living conditions of nearby residents.

The Town Council considers that the existing opening hours provide a reasonable balance between the operation of the business and the protection of residential amenity, and that insufficient justification has been demonstrated for extending those hours.

The objection is made having regard to Policy PC2 of the Flintshire Local Development Plan 2015–2030, particularly the requirement to protect the living conditions of nearby residents and the community from adverse impacts arising from increased activity, disturbance and noise.

(b) PLANNING APPLICATION CONSULTATION - ADV/000763/26

PROPOSAL: Proposed expansion into neighbouring retail unit, alterations to the shopfronts & the installation of x7 new AC condenser units to rear.

LOCATION: 7, SPECSAVERS, High Street, Mold, CH7 1AZ

TARGET DETERMINATION DATE: 04 Nov 2026

[Citizen Portal Planning - application details](#)

No comments from the Planning Committee

(c) PLANNING APPLICATION CONSULTATION - FUL/000762/26

PROPOSAL: Proposed expansion into neighbouring retail unit, alterations to the shopfronts & the installation of x7 new AC condenser units to rear.

LOCATION: 7, SPECSAVERS, High Street, Mold, CH7 1AZ

TARGET DETERMINATION DATE: 04 Nov 2026

[Citizen Portal Planning - application details](#)

No comments from the Planning Committee

(d) PLANNING APPLICATION CONSULTATION - FUL/000728/26

PROPOSAL: As per application - Proposed extension to existing.

LOCATION: 8, CALAVERAS, Bryn Awelon, Mold, CH7 1LU

TARGET DETERMINATION DATE: 05 Nov 2026

[Citizen Portal Planning - application details](#)

No comments from the Planning Committee

(e) PLANNING APPLICATION CONSULTATION - FUL/000785/26

PROPOSAL: PROPOSED REAR SINGLE STOREY EXTENSION, TWO STOREY SIDE EXTENSION AND INTERNAL ALTERATIONS

LOCATION: 23, Hafod Park, Mold, CH7 1QN

TARGET DETERMINATION DATE: 12 Nov 2026

No comments from the Planning Committee

26. CORRESPONDENCE RECEIVED

- (i) Correspondence Case – FUL/000750/26 – agenda item 4(a)
- (ii) Correspondence Case – FUL/000762/26 – agenda item 4(c)
- (iii) Correspondence Case – ADV/00763/26 – agenda item 4(b)

No further comments were made regarding the above items as they have already been considered in the agenda items.

27. MOLD TOWN CENTRE – RETAIL MIX, SHOPFRONTS, SIGNAGE AND PLANNING ENFORCEMENT

RESOLVED: That Members noted the concerns raised regarding the changing retail mix within Mold Town Centre, including the cumulative impact of vape shops, mini-markets and similar uses, together with concerns regarding shopfront alterations, illuminated signage and external roller shutters.

Members **approved** the draft correspondence to Flintshire County Council's Planning Enforcement Team, requesting that the matters raised be reviewed, including compliance with relevant planning permissions, advertisement consents and the policies of the Flintshire Local Development Plan 2015–2030.

Meeting closed at 6.11pm

**SUMMARY OF DECLARATIONS MADE BY MEMBERS
IN ACCORDANCE WITH MOLD TOWN COUNCIL'S
CODE OF CONDUCT**

PLANNING COMMITTEE	DATE: 21.09.26
--------------------	----------------

MEMBER	ITEM	MINUTE NO. REFERS

Chair's signature: Date:

WORD/MINUTES/PLANNING JE

6

MOLD TOWN COUNCIL ADDENDUM TO MINUTES

CURRENT ACTION LIST – JULY 2026

2023-2024

MINUTE NO.	2023-2024 DATE	ITEM	ACTION TAKEN	RESULT (IF ANY)	RESPONSIBLE OFFICER	SIGN OFF DATE
150. (ii)	November 2023 October 2024	Letter from Ysceiflog Community Council	Clerk to contact Flintshire County Council requesting update with regards to 'Active Travel'	Email sent to active.travel@flintshire.gov.uk 08.07.24 Follow up email sent 17.10.24 Email sent: 10.04.26 24.Jun.2026 MTC meeting. Cllr Bithell to take 'Active Travel' forward to FCC, Katie Wilby Head of Streetscene. (See Action 41. / Jun 2026)	Cllr Bithell	Ongoing

2025-2026

MINUTE NO.	2025-2026 DATE	ITEM	ACTION TAKEN	RESULT (IF ANY)	RESPONSIBLE OFFICER	SIGN OFF DATE
75.	September 2025	Wrexham Street Mini Market / Vape Shop – Enforcement Concerns	Town Clerk to invite Sian Jones – Flintshire County Council Enforcement to a meeting to discuss and plan a way forward for the enforcement concerns.	Dates are being discussed. Will be in the New Year. Email sent – arranging a date for them to attend Town Council Meeting. Will be attending Sept 2026 meeting.	Town Clerk	Completed
107 (b)	November 2025	Public Toilet Consultation	Town Clerk to invite FCC Asset Transfer officers to a meeting with the Town Council Working Group after the 2nd December 2025 closing	Email requests sent: 27.11.25 09.12.25 12.12.25 13.01.26	Town Clerk	Ongoing

33

MINUTE NO.	2025-2026 DATE	ITEM	ACTION TAKEN	RESULT (IF ANY)	RESPONSIBLE OFFICER	SIGN OFF DATE
			date of the Public Toilet Consultation. The following members will form the Public Conveniences Working Group: Councillors Brian Lloyd, Richard Clarke, Tina Claydon, Nanette Davies, Sarah Taylor, Robin Guest, Chris Bithell, Geoff Collett and Haydn Jones.	Response received – Working Group meeting scheduled for 23.03.26 Awaiting on additional information from FCC. Update in Town Clerk's report. Teams Meeting arranged for the 19.06.26 with FCC representatives and Mayor and Deputy Mayor.		
112	November 2025	Motion From Councillor Haydn Jones	Town Clerk to look at new signage at New Street Car Park to direct visitors to the nearest Public Conveniences (Daniel Owen Community Centre). Include the information on the already existing Tourism Information Panel on the wall of Travis Perkins.	Possible to include in the TIPS On hold until outcome of Bus Station Toilets has been confirmed.	Town Clerk	Ongoing
116	November 2025	Preparations for the Coming Winter	Town Clerk to draft a new Salt Bin Policy for Mold Town Council for use when considering future requests for the purchase and placement of salt bins in new locations. It should include criteria such as; distance from nearest existing salt bin, is the road on an incline (safety concerns), whether FCC has responsibility for placing a salt bin at that location.		Town Clerk	
121	November 2025	New Website – Tender Consideration	Town Clerk to move forward with the quotation from W/SS for Mold Town Council's new website.	W/SS currently working on new website.	Town Clerk	Ongoing
153	February 2026	Mold Town Council Uniform Recycling Initiative	Explore alternative storage and distribution for the Uniform Recycling Initiative	Kidsbank will take the non-logo uniform. Date is being arranged.	Events & Community Engagement Officer	Ongoing, some uniform has been taken to Kidsbank –

MINUTE NO.	2025-2026 DATE	ITEM	ACTION TAKEN	RESULT (IF ANY)	RESPONSIBLE OFFICER	SIGN OFF DATE
155	February 2026	Consideration Of Cittaslow Membership	Town Clerk to arrange the cease of Cittaslow membership for 2026/27	Email to UK Cittaslow Working Group has been sent 13.05.26 – awaiting date for meeting to organise official handover of documents and bank account.	Town Clerk	Ongoing
				Meeting arranged for the 05.08.26		
157	February 2026	Garden Of Remembrance And Silent Soldier – Bailey Hill	Events & Community would take forward the proposals to Flintshire County Council to seek permission and obtain costings.	Silent Soldier has been relocated.	Events & Community Engagement Officer	Completed
168	March 2026	Officer Reports	Support Officer to write to the current defib holders to advise them of the discontinuation and recommend they look into purchasing the ZOLL AED Plus Semi-Automatic Defibrillator (as recommended by Ambulance Service).	All owners have been notified. Websites for the purchase of ZOLL defib have been recommended. A report is due to be presented to CDR Committee in June 2026.	Support Officer - Emma	Completed
91	April 2026	Memberships	(iii) Town Clerk to renew the Mayors for Peace membership at a cost of 2,000 Japanese Yen (£10.14 approx.).		Town Clerk	
94	April 2026	Notice of Motion – Cllr Sarah Taylor	Town Clerk to liaise with Bailey Hill Centre Working Group members – Cllrs: Sarah Taylor, Robin Guest, Paul Beacher to provide updated information.	Meeting arranged for the 6 th June at 4pm – BHC Actions agreed and ongoing.	Town Clerk	Ongoing

MINUTE NO.	2026-2027 DATE	ITEM	ACTION TAKEN	RESULT (IF ANY)	RESPONSIBLE OFFICER	SIGN OFF DATE
27	May 2026	Concerns Regarding Waste Management – Town Hall	Town Clerk to enquire with FCC if they would consider signage about CCTV in operation and fly tipping will be prosecuted.	Email sent to AL 08.06.26, awaiting response	Town Clerk	Ongoing
41	June 2026	Action List	Action Item 116 (Nov2025): Contact FCC regarding Winter preparations.		Town Clerk	
41	June 2026	Action List	Action Item 150 (Nov2023): Cllr Bithell to take 'Active Travel' forward to FCC, Katie Wilby Head of Streetscene.		Cllr Chris Bithell	Ongoing
42 (ii)	June 2026	Correspondence	Cllr Bithell to contact the Boundary Commission re: concerns with the East Ward boundary as shown on the updated Electoral maps.		Cllr Chris Bithell	
43 (i)	June 2026	Officer Reports	Contact owners of vacant units (Santander and Halifax) to ask them to improve the exterior of the properties.	Events Officer has sent emails and awaiting a response.	Events & Community Engagement Officer	Ongoing
43 (ii)	June 2026	Officer Reports	Arrange Mold Bus Station bench refurbishment using timber slats.	Facilities Officers currently sourcing materials needed.	Town Clerk	Completed
47	June 2026	Town Council Surgeries	Arrange key holders, risk assessment and surgery promotion for Members' monthly central surgeries which are commencing September 2026.	All documents drafted ready to be presented at the July Town Council Meeting	Town Clerk	Completed
48	June 2026	Mold Cemetery 150 th Anniversary	Working Group to develop proposals and costings for commemorating the		Working Group Cllrs	Ongoing

MINUTE NO.	2026-2027 DATE	ITEM	ACTION TAKEN	RESULT (IF ANY)	RESPONSIBLE OFFICER	SIGN OFF DATE
			anniversary, including potential events, activities, publications and community engagement opportunities. Working Group Members: Clurs J Edwards, P Dando, R Clarke, C Bithell, N Davies, H Jones, P Beacher, S Thomas, S Taylor			



Officer Update Report – September 2026

Item 7 (i)

Report from the Events and Community Engagement Officer

TOWN TRADING/ INFORMATION:

The Pentan has won two awards at the Proper Pub awards:- Sales Performance of the year and Overall pub of the year (out of 250 entries)

Cosy Coffee has opened on New Street

The Black Bull has taken over Hadyn (formally part of Cafí'r Cob)

A mini market is due to open in the former Gregory's unit on upper High Street

Specsavers have applied for planning permission to extend into the empty unit next door (former Hope House)

New physiotherapy centre to open in the former Sheila Williams unit

The Gathering has closed but there is a number of interested parties looking at taking on the unit

Indoor market –

- Amy's Traditional Barbers has opened
- Beauty Bloom has closed
- Currently 2 units vacant

MTC EVENTS

Bailey Hill Partners open day held 16th August was well received with all members of the tri partite represented on the day, approx. 300 visitors including visitors from outside of the area.

Mold Food & Drink Festival - Totally Mold marquee was a great success, bringing together nine independent Mold traders, alongside the Mold Town Council information stand and the Mayor of Mold's charity raffle. The raffle was very well supported throughout the weekend and raised an excellent £743 for the Mayor's charity appeal.

Thanks to the 50% discount on stall fees generously provided by the Mold Food & Drink Festival, together with a £1,000 contribution from Flintshire County Council Tourism, Mold Town Council was able to substantially subsidise the cost for participating businesses. This enabled traders to secure a table in the Totally Mold marquee for the full two-day festival for just £40.

The subsidised rate was particularly important in making the event accessible to some of Mold's smaller independent businesses, for whom the standard cost of trading at the festival may otherwise have been unaffordable.

The initiative provided these businesses with an opportunity to showcase their products and services to the large number of visitors attending the festival, while collectively promoting Mold's independent business community under the Totally Mold banner.

Feedback from the participating traders was extremely positive and demonstrated the value of providing an affordable route for smaller local businesses to participate in one of Mold's major annual events. See *trader feedback attached*

Mold Food Festival Totally Mold Marquee - Accounts 2026

Description	Expenditure			Income		
	Amount	VAT	Total £	Amount	VAT	Total £
Flintshire CC Donation (PO 1458633)				1,000.00	-	1,000.00
Food Festival invoice for stalls	1,150.00	230.00	1,380.00			
Vistaprint A1 posters	17.92	3.59	21.51			
Stall fees £40 each				360.00	72.00	432.00
Totals	1,167.92		1,401.51	1,360.00		1,432.00

Sunday Gathering Markets Sunday 27th September – the penultimate market, in addition to the market stalls, charity of the month, North Clwyd Animal Rescue (NCAR) held a popular dog show and Jabberwocky performed on stage.

Future Events

Sunday Gathering final market of the year - 25th October. NWCR Mold will be our charity of the month with a stall inside the Daniel Owen Centre. We will also have a Halloween theme with walkabout characters and stage backdrop. In addition, we have been contacted by RBLR North Wales who wish to attend the market to mark the start of Remembrance, there will be approx. 20 motorcycle riders, all part of the Motorcycle Branch of Royal British Legion who wish to hold a short service and lay a wreath at the Silent Solider.

Spring Clean 2027 – The Support Officer will prepare a report for consideration at the next CDR Committee meeting regarding a proposal regarding Spring Clean event in 2027.

The Events Officer is unavailable on the dates previously agreed for the event and cannot accommodate the event on any future dates (due to personal and work commitments), the Support Officer is also unavailable to take the lead. It was also noted that attendance at the Spring Clean has declined significantly year on year. This provides an opportunity to review the event and consider how it could be revamped and refreshed to encourage greater participation and ensure its future success.

It is therefore proposed that, rather than delivering the event in its current format in 2027, consideration is given to using this time to review its purpose, format and delivery, with a view to developing a stronger and more engaging event for the future

Mayors Charity Fashion Show – Simmi Womenswear has offered to host a fashion show at Bryn Coch in aid of the Mayor's Charity and a date will be confirmed as soon as agreed (expected to be first week in November)

Martyns Law is becomes law Spring 2027 and training options are being looked into for Officers and volunteers with regards to compliance for all future events.

<https://homeofficemedia.blog.gov.uk/2025/04/03/martyns-law-factsheet/>

Martyn's Law, introduces legal requirements intended to improve preparedness for terrorist attacks at certain public premises and events. The requirements are proportionate to the number of people reasonably expected to be present at the same time. GOV.UK

Other Events

3rd October, Saturday – Rally Revival will be visiting Mold, with a collection of rally cars and other classic cars displayed on the High Street for members of the public to view. The race competitors are expected to depart from Mold High Street at approximately 9.00pm, with the Deputy Mayor of Mold attending to officially flag the competitors away at the start.

Rally Revival Motor Club are an established club (now in it's 7th year) celebrating the strong history that the area has with rallying. More information about the event can be found at www.rallyrevival.co.uk. Named in memory of Elvet and Hazel Pierce formerly of Lixwm, Elvet being the former history columnist in 'The Leader' and longtime member of the team at Synthite Mold his Wife Hazel a former House Mother at various Childrens Homes. The event will be raising funds for Welsh Air Ambulance and Claire House Childrens Hospice, two incredibly worthwhile causes we're sure you will agree.

Food Festival –Totally Mold Traders Feedback

Emma Claire Cake House

I'd just like too say a few words in regards to the Mold food & drink festival. I'd like to take the opportunity to thank you for organising the Totally Mold marquee for myself and many other businesses to be part of.

For many of years since running my business, I have contemplated applying for a stand at the food festival but have unfortunately had to decide against it due to the cost of having a stand, in order to make any sort of profit after paying for the stand, I would have to sell a huge amount of stock to even break even. But when you approached me and offered the full weekend in the totally mold marquee for £40 I was delighted to join.

I'd never attended the food festival, even as a customer, so to be part of something so huge for the full weekend was amazing! We thoroughly enjoyed the full weekend in the marquee along with the other great businesses inside there too, Saturday was a little slow for us but we had received many messages of customers that were struggling to find us, but after uploading plenty of videos on the Saturday they came along on the Sunday and it was a great success!

That being said if we were to attend again, I'd only do it through the Totally Mold marquee, I couldn't justify paying hundreds of pounds for a stall on the off chance it may or may not be busy.

I'd like to personally thank you and those who arranged to have the Totally Mold marquee there, it was a fantastic experience for us all going forwards. If this would be a regular thing we would be delighted to be part of it. Many thanks Emma

Pawsome Products

Thank you very much to you and everyone involved in organising the Totally Mold marquee for the Mold Food & Drink Festival.

We had such a wholesome and enjoyable weekend. It was fantastic to be working alongside so many other Mold businesses and to see the raffle do so well for the Mayor.

In terms of feedback, we really can't fault it – it was amazing! We would absolutely love to do it again.

As a small local business in Mold, we also really appreciated the reduced price for the marquee. Without that reduction, we simply wouldn't have been able to afford to take part as a trader in the main festival, so the opportunity to be part of Totally Mold meant a great deal to us.

Many customers questioned the decision as to why dogs were not allowed onsite, I am sure that there are many reasons, however as a trader at multiple events including festivals it was unusual as 99% are dog friendly these days. Just wanted to add this to the feedback.

Thank you again for all your hard work in bringing it together. We really enjoyed being part of it and hope we can join you again next year. Stay Pawsome, Lesley

K&G Chocolates

Firstly for us it was a good event, once we'd taken the stall costs into account our takings were the best so far over the four years we've taken part in the event.

We wondered whether it's worth seeing if the Food Festival would give Totally Mold a specified area in the main marquee rather than being in a separate marquee at a discounted rate, although the main marquee can get quite busy & congested too...so not sure if we'd really benefit

I'm not sure people cottoned on to the Totally Mold Marquee idea/theme...maybe because it's the first year, if it was a regular thing & attracted more local producers into it as well then maybe it could really take off.

The location of the marquee was really good, better than the one we were in last year

We potentially missed some customers with closing earlier on Saturday. A lot of people came into the marquee on their way into the festival for a look but said they'd come back after they'd been around the main marquee and rest of the festival to make any purchases, we did get a lot of that happening people buying on their way out

I think we all realised after Saturday that we needed our signs either outside or in the windows to show where we were, so next year if it happens again we'd need to be switched onto that from the off.

Thanks again to the Town Council & Flintshire County Council for their contributions towards it

Many thanks Gill & Kev

Pretty Welsh Clay

Had a great time at mold food and drink festival. Very successful weekend but I was told by a few people that they were looking for me and couldn't find me. They thought the tent on the right was like a charity one and wouldn't be much in it.

Thanks again, Ceri

UPDATE ON VACANT UNITS AND BUSINESS FOR SALE

Marketed By	Address	Tenant	Sale/ Rent	Status	Additional Info
CBRE	High Street	Empty	To Let	Available	Former Halifax
Legat Owen	St David's Building	Empty	For Let	Available	First and second floor offices
Legat Owen	11 Daniel Owen Centre	Hughes Pharmacy	For Let	Available Sept/Oct	Pharmacy due to relocate Sept/Oct
Unknown	Chester Street	Empty	Unknown	Unknown	Unit empty / former Hallows Solicitors
Reid & Roberts	Wrexham Street	Hawkeye Entertainment	For Sale	Business still trading	Business only for sale (not building)
Reid & Roberts	Daniel Owen Precinct	Tasters Delicatessen	For Sale	Business still trading	Business only for sale (not building)
Reid & Roberts	Chester Street	Empty	For Let	Available	Former Gold Vape
Multiple agents	Ambrose Lloyd Centre	Poundland	To Let	Available	Business still trading
Forge Property Consultants Ltd	51 High Street	Former Tails a Waggin	For Sale	Under offer	Current tenants above shop
Mason Owen	New Street	Empty	To Let	First floor offices above Iceland	Former Newcis

Town Clerk's September 2026 Report

Incident at the Town Council Offices – 9th September 2026

On 9th September 2026, an incident occurred at the Town Council Offices which resulted in significant damage to the premises. Glass within the main entrance doors was smashed at approximately 4pm. The following morning, further damage was discovered, with the remaining front windows of the offices also having been smashed. An item had also been pushed through the letterbox.

North Wales Police attended both incidents' and the incident was reported to the Council's landlord and insurers. Arrangements were made to secure the premises and the offices were subsequently closed to the public while the necessary works are being undertaken.

No one was physically harmed during the incident; however, the incident understandably had an impact on members of staff.

Following the incident, it is considered appropriate to review the security arrangements at the Town Council Offices and consider whether any additional measures should be introduced. A separate report is presented to Members for consideration later on the agenda.

Cittaslow

Following the Town Council's decision to step back from Cittaslow, work has been ongoing to progress the necessary arrangements. Llangollen Town Council has also confirmed its decision to step back from Cittaslow.

Discussions have subsequently taken place regarding the future of Cittaslow UK CIC, including the potential closure of the company and the practical and administrative requirements associated with this.

The process has proved more complex than initially anticipated and has required considerable time and coordination between those involved to work through the necessary steps and ensure matters are dealt with appropriately.

Further updates will be provided to Members as the process progresses.

Mold Green Infrastructure Project

Flintshire County Council has secured additional Welsh Government funding to complete further works as part of the Mold Green Infrastructure Project and to respond to concerns raised by residents.

The proposed works include the installation of two new benches, with options being considered for timber or lower-maintenance composite benches; repairs to the filter and drainpipe; additional planting and compost to provide more established planting and better screen the pipes; and installation of the fingerpost and new bin by Streetscene.

Work is also ongoing to arrange repairs to the damaged planter and cleaning of the planters, with the intention that the outstanding works are progressed as soon as possible.

Annual Staff Appraisals

The annual staff appraisal process has now taken place, providing an opportunity to review performance, achievements, development needs and objectives for the forthcoming year. A report will go to the Personnel Committee.

The Facilities Officer's six-month probationary review has also been completed successfully and the probationary period has been passed.

The Town Clerk's annual appraisal is scheduled to take place on 13th October 2026. An email will be circulated shortly inviting Members to provide any comments or feedback they wish to be considered as part of the appraisal process.

Men's Shed Project - Update

The Mold Town Council Men's Shed Project will come to an end at the end of October 2026. Although work had been undertaken to establish Mold Shedders CIC to support the continuation of the initiative independently, unfortunately it has not been possible to progress this arrangement as originally intended.

However, Sophie from Gwella has successfully secured funding to refresh and relaunch the initiative, providing an opportunity to develop the project further. The new approach will broaden participation and include dedicated sessions for men, women and young people.

I am involved in the discussions and is providing support to help with the transition and development of the new initiative.

Mold Cemetery – 150th Anniversary

The first meeting of the Mold Cemetery 150th Anniversary Working Group has taken place to begin planning activities to commemorate the Cemetery's 150th anniversary in 2027.

It is proposed that the main commemorative event takes place on Friday 23rd April 2027 at Mold Cemetery, including a multi-faith service, involvement from local schools and choirs and the planting of a commemorative tree with a plaque.

A programme of supporting activities is also being developed, including historical Cemetery tours, research into notable people and graves, a Memory Tree and Book of Remembrance, a potential permanent heritage interpretation panel and an exhibition of historic photographs and information. A principal historical tour is proposed for Sunday 25th April 2027, alongside the Artisan Market.

Members and officers have been allocated areas of work, with support also being sought from local historians, schools, faith groups, Mold Historical Society and Museums Gwella. Further work will now take place to develop the programme, identify costs and explore potential external funding and sponsorship opportunities.

Cemetery Storage Container

The new storage container at Mold Cemetery has now been installed and is in use by the Cemetery team. The total cost of the container and associated base works was £5,268 excluding VAT, with VAT recoverable by the Town Council. This replaces external storage arrangements

which were costing the Council £2,340 per year and will therefore provide an ongoing financial saving, as well as providing suitable storage directly on site for Cemetery equipment.

Christmas Lighting Procurement

The procurement process for the Town Council's new Christmas Lighting Installation, Maintenance, Removal and Storage Contract is currently underway through Sell2Wales. The contract has been advertised for an initial five-year period, with the option of a further one-year extension, and the deadline for receipt of tenders is 12.00 noon on 28th September 2026.

Following the closing date, submissions will be evaluated against the published criteria. An Extraordinary Meeting of the Town Council has been scheduled for 7th October 2026 to consider the outcome of the evaluation process and make the formal decision regarding the award of the contract.

Friends of Maes Bodlonfa - Update

The Friends of Maes Bodlonfa initiative is progressing, with the first practical session scheduled to take place on Thursday 8th October 2026.

The first session will focus on wildflower planting, providing an opportunity for members of the group to get involved practically in enhancing the site.

Timings for the session are still to be confirmed and will be circulated once arrangements have been finalised.

County Forum

The first County Forum meeting is scheduled to take place on 29th September 2026.

Mold Town Council has requested that phosphates/phosphorus and the impact of Natural Resources Wales (NRW) guidance on planning applications be included on the agenda. This is becoming an increasingly important issue locally, particularly in relation to smaller commercial developments and change-of-use applications within the River Dee SAC catchment.

The Town Council has requested discussion on how the current NRW guidance is being interpreted and applied by Flintshire County Council Planning, together with what practical support or guidance can be provided to applicants affected by the requirements.

A verbal update will be provided following the Forum meeting.

Town Council Surgeries

The September Town Council Surgery was cancelled following the incident at the Town Council Offices.

The next Surgery is scheduled to take place on Saturday 10th October 2026, with the following Town Councillors scheduled to attend: Cllr Nanette Davies, Cllr Chris Bithell, Cllr Robin Guest and Cllr Brian Lloyd. Cllr Tina Claydon and Cllr Geoff Collett may also attend in their capacity as County Councillors.

Members are kindly requested that, if they are unable to attend a Surgery for which they are scheduled, that you liaise with your fellow Ward Councillors to arrange a replacement, wherever possible and advise the Town Clerk of any changes.

Bus Station Public Toilets – Community Asset Transfer

Work is continuing in relation to the potential Community Asset Transfer (CAT) of the Bus Station Public Toilets.

I am currently drafting a Business Plan to consider the potential financial, operational and practical implications of the Town Council taking responsibility for the facility. Further information requested from Flintshire County Council is still awaited, which will be required to fully inform the Town Council's consideration of the potential transfer.

The draft Business Plan will be presented to the Public Conveniences Working Group at its next meeting on 6th October 2026 for consideration and discussion, alongside any further information received from Flintshire County Council, before any recommendations are made regarding the next steps.

Town Council Planning Day – 24th October 2026

A Town Council Planning Day is scheduled to take place on 24th October 2026. The session will provide Members with an opportunity to look ahead and consider the Council's priorities, projects and objectives, helping to inform future work planning and the development of the 2027/28 budget.

The day will provide an opportunity for wider discussion outside of the formal Council meeting environment, enabling Members to consider both existing commitments and potential future priorities and to help establish a clear direction for the Council over the forthcoming period.

External Audit – Update

An officer from Audit Wales has requested additional information in relation to the Town Council's external audit. The request was received while I was on annual leave.

I have subsequently contacted Audit Wales and have been advised that the officer dealing with the audit is currently away and will return on 30th September 2026, at which point they will make contact regarding the additional information required.

As a result, the external audit will not be completed by 30th September 2026. In accordance with the required process, an appropriate notice will therefore be published on the Town Council's website and displayed on the noticeboard at the Town Council Offices.

The requested information will be provided to Audit Wales as soon as the relevant officer makes contact.

8(i)

Resident Request – Iceland, New Street

Background

A resident visited the Town Council Offices to raise concerns regarding a change to the home delivery service available from the Iceland store on New Street, Mold. The resident is hard of hearing and therefore chose to visit the office in person rather than make contact by telephone.

The resident advised that customers are no longer able to shop in the New Street store and arrange for their shopping to be delivered to their home. Customers wishing to receive a home delivery are now required either to place their order online or visit The Food Warehouse on Chester Road.

Officer Enquiries

Following the resident's visit, the Town Clerk attended the Iceland store on New Street and spoke directly with the Store Manager. The Manager confirmed that the in-store home delivery facility is no longer available from the New Street store. Customers requiring home delivery must now either place their order online or visit The Food Warehouse on Chester Road.

Concerns Raised

The resident explained that a number of local residents have relied upon the in-store home delivery service to undertake their weekly shopping, particularly older residents, those who do not drive and those who may face additional barriers in accessing services.

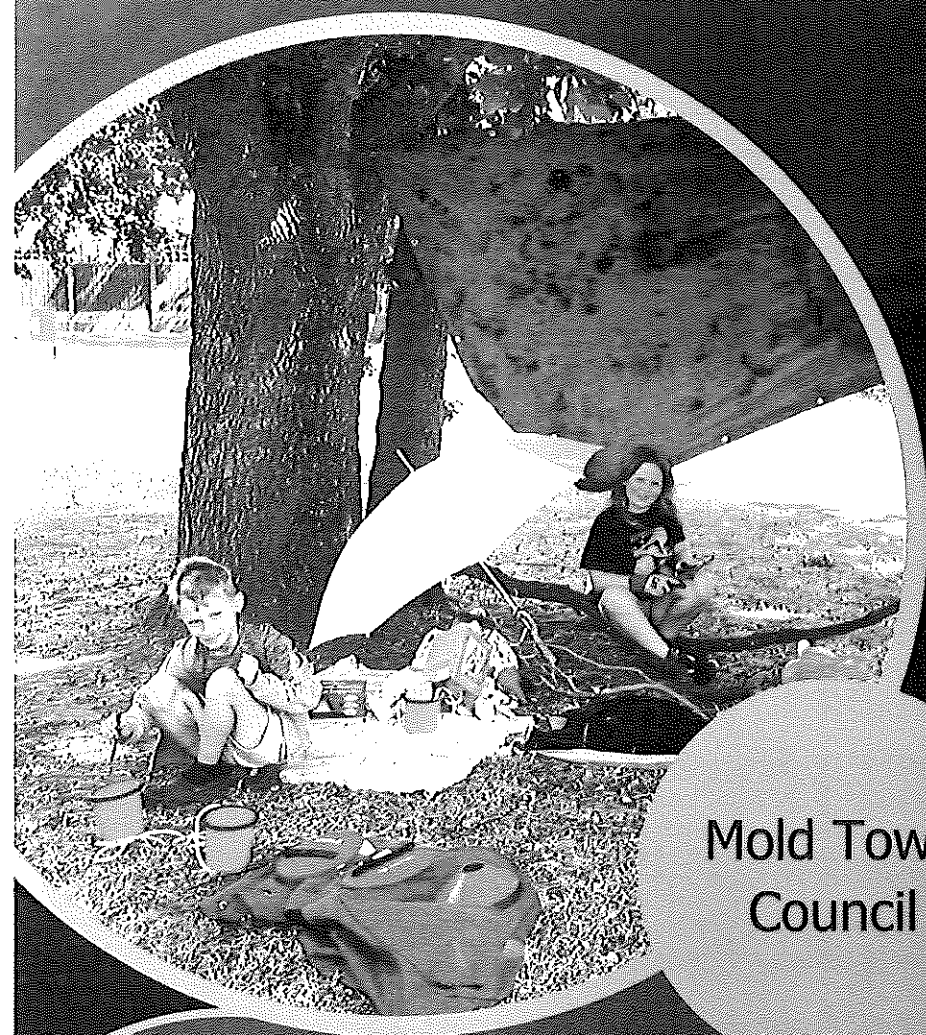
There is concern that the change could disproportionately affect customers who may not be confident or able to shop online and who cannot easily travel to The Food Warehouse on Chester Road.

The resident has asked whether Mold Town Council would consider writing to Iceland's Head Office to highlight the impact of the change on local residents and request that the company reconsider the withdrawal of the in-store home delivery service from its New Street store.

The resident has been advised that Mold Town Council has no authority over the operational or commercial decisions of a privately owned company and cannot require Iceland to reinstate the service. However, the Town Council could, should Members wish, make representations on behalf of residents and ask the company to reconsider its decision in light of the potential impact on customers who have relied upon the service.

Recommendation: Members are asked to consider the concerns raised and whether the Town Council should write to Iceland's Head Office on behalf of residents, highlighting the accessibility concerns and requesting that the company review its decision and consider reinstating the facility for customers to shop in-store at New Street and arrange for their shopping to be delivered to their home.

Flintshire Play Development Summer Playscheme 2026 End of Summer Report

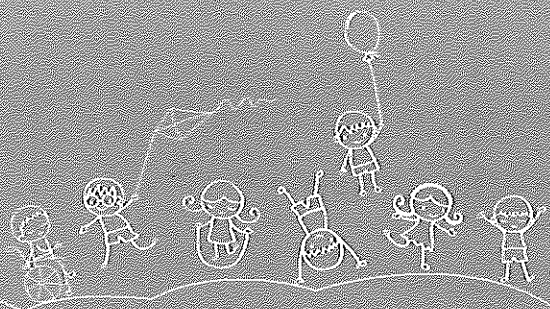


Mold Town
Council

Find us on



CYNGOR / COUNCIL	SAFLE / SITE	NIFER O WYTHNOSAU / NUMBER OF WEEKS	CYFANSWM PRESENOLDEB / TOTAL ATTENDANCE	CYFANSWM NIFER Y PLANT A CHOFRESTRWYD / TOTAL NUMBER OF CHILDREN REGISTERED
Mold Town Council	Gas Lane	3 weeks	216 Bechgyn / Boys: 93 Merched / Girls: 123	78
	Parkfields	3 weeks	107 Bechgyn / Boys: 51 Merched / Girls: 56	46

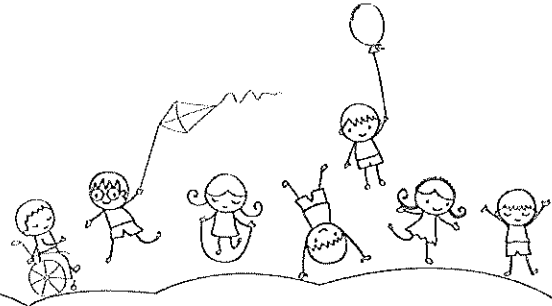


Cymraeg

Mae'r ddogfen hon hefyd ar gael yn y Gymraeg.
Gweler y dudalen Gymraeg ar ein gwefan.

This document is also available in Welsh.
See Welsh page on our website.

Adroddiad Goruchwilwyr / Supervisors Report



Mold, Gas Lane

Attendance & Participation:

Attendance at the Mold Gas Lane Play Area Playscheme remained steady throughout the summer programme, with between 8 and 22 children attending sessions and approximately 187 attendances recorded overall. The playscheme attracted a regular group of children alongside several new attendees, creating a welcoming and inclusive environment. Participation levels were consistently high, with children engaging enthusiastically in both organised activities and self-directed play. Children demonstrated confidence in accessing resources independently and contributing ideas for activities.

Activities & Engagement:

Children participated in a wide range of outdoor, creative, and physical activities throughout the programme. Popular activities included football, rounders, cricket, tennis, volleyball, hide and seek, painting, arts and crafts, water games, stilts, den building, rope swings, hammocks, and imaginative play.

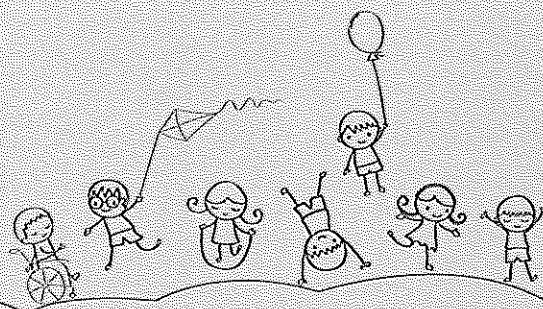
Creative and adventurous play became a particular feature of this site, with children regularly using ropes, strapping, tyres, cones, and natural materials to build dens, swings, obstacle features, and imaginative structures. The rope swings, hammocks, and self-built play equipment proved extremely popular and encouraged children to work together creatively.

Sporting activities also attracted strong participation, with children regularly organising football and rounders games independently. Painting and arts and crafts sessions remained well attended, with children enjoying experimenting with colours and expressing themselves creatively.

Many activities were child-led, with children showing initiative, creativity, and problem-solving skills as they designed games, adapted equipment, and developed their own play experiences. Staff supported children's ideas while encouraging independence and exploration.

Welsh language was promoted throughout the programme through greetings, counting activities, colours, games, and everyday conversations. Children responded positively to the use of Welsh, with some confidently using phrases such as *diolch* and *croeso* during activities and interactions.

Adroddiad Goruchwilwyr / Supervisors Report



Well-being & Social Development:

The playscheme provided a positive and engaging environment that supported children's social, emotional, and physical wellbeing. Children demonstrated excellent teamwork throughout the programme, particularly during den-building projects, construction activities, and team sports. They regularly collaborated to solve problems, share resources, and develop creative ideas.

The nature-based and open-ended play opportunities encouraged confidence, resilience, communication, and independence. Staff observed children supporting one another during group activities and forming positive friendships across the playscheme. Opportunities for imaginative and adventurous play helped children develop decision-making skills, creativity, and self-confidence.

Children were encouraged to take ownership of their play experiences, resulting in high levels of engagement and sustained participation. Social interactions were overwhelmingly positive, with only minor reminders needed around sharing and taking turns. The welcoming atmosphere ensured that both returning and new participants quickly felt included within the group.

Outcomes & Highlights:

- Strong engagement and participation throughout the summer programme.
- Children demonstrated high levels of creativity through den building, swing construction, and imaginative play.
- Rope swings, hammocks, strapping activities, and outdoor construction projects were particularly popular.
- Football, rounders, cricket, tennis, and other sports encouraged teamwork and physical activity.
- Arts and crafts activities provided opportunities for creativity and self-expression.
- Children developed problem-solving skills through designing and adapting their own play environments and games.
- Opportunities for adventurous and nature-based play supported confidence, resilience, and independence.
- Positive peer relationships were observed, with children working collaboratively and supporting one another.
- Welsh language was successfully embedded through greetings, counting, colours, games, and everyday conversations.
- Children showed enthusiasm when using Welsh vocabulary and applying language skills during activities.
- The playscheme successfully provided a safe, creative, and engaging environment where children could build friendships, develop new skills, and

Adroddiad Goruchwilwyr / Supervisors Report



enjoy meaningful outdoor play experiences throughout the summer holidays.

Mold, Parkfields Play Area

Attendance & Participation:

Attendance at the Mold Parkfields Play Area Playscheme had session attendance ranging from 3 to 12 children and approximately 107 attendances recorded overall. Over the summer, the playscheme maintained a positive and welcoming atmosphere, allowing staff to build strong relationships with children and families attending regularly.

A mixture of younger children and families accessed the provision throughout the summer, with parents and carers often remaining on site. The smaller group sizes enabled children to receive additional support and encouragement while providing opportunities for meaningful interactions between children, staff, and families. Participation remained positive throughout the programme, with children engaging enthusiastically in activities, contributing ideas for play, and often directing their own experiences.

Activities & Engagement:

Children enjoyed a varied programme of outdoor, creative, and imaginative play opportunities throughout the summer. Popular activities included football, basketball, tag games, hide and seek, painting, paper plate crafts, cheerleading routines, imaginative role-play, den building, rope swings, water play, and a wide variety of group games including Chicken Egg Hero, Splat Bang, and Wink Murder. The park equipment was used extensively throughout the programme, with swings, slides, climbing frames, and other equipment providing a focal point for many sessions. Children frequently incorporated the fixed play equipment into their own imaginative games and activities.

Creative activities were particularly well received, with children decorating paper plates, creating handprint artwork, completing feedback activities, painting, and engaging in arts and crafts. Children also demonstrated imagination through role-play activities such as playing "house" and inventing games together. Den and shelter building became a recurring feature of the programme, especially during periods of poor weather and hot temperatures. Children worked collaboratively with tarpaulins, ropes, and playground structures to create shelters, dens, and shaded spaces that supported both imaginative play and comfort during adverse weather conditions.

Welsh language was promoted throughout the programme through greetings, simple vocabulary, colours, counting, and everyday conversations. Staff incorporated Welsh naturally into activities, helping children become more familiar and confident with commonly used words and phrases.

Adroddiad Goruchwilwyr / Supervisors Report



Well-being & Social Development:

The playscheme provided a safe, supportive, and inclusive environment that encouraged children's social development, wellbeing, and confidence. Children regularly engaged in cooperative games, imaginative play, creative projects, and shared outdoor experiences. Staff observed positive friendships developing, with children playing together across different ages and interests. Many activities encouraged teamwork, communication, and problem-solving skills.

Staff supported children to resolve minor disagreements and sibling disputes positively, encouraging respectful behaviour and consideration for others. Through calm intervention and discussion, most challenges were resolved quickly, allowing children to return to positive play experiences.

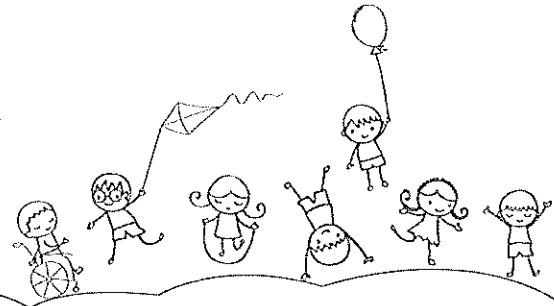
The smaller group sizes enabled staff to spend time getting to know children individually, offering reassurance, support, and encouragement where required. Parents and carers were also regularly involved in sessions, contributing to a positive community atmosphere and helping children feel secure and supported.

Outdoor play opportunities promoted physical activity, exploration, creativity, and confidence. Children were encouraged to make decisions about their own play while learning to manage risk safely through activities such as den building, climbing, swinging, and adventurous playground play.

Outcomes & Highlights

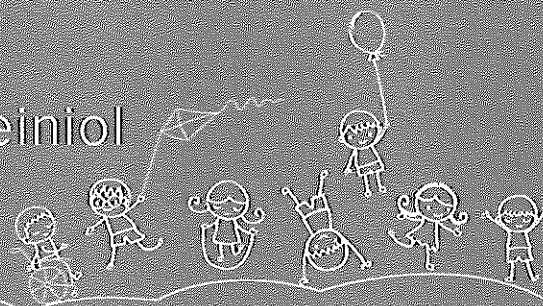
- Approximately 107 attendances recorded across the summer programme.
- Strong engagement despite smaller session numbers.
- Positive relationships developed between children, staff, and families.
- Play equipment remained a key attraction throughout the programme, supporting active and imaginative play.
- Children demonstrated creativity through painting, arts and crafts, role-play, cheerleading routines, and feedback activities.
- Den and shelter building proved particularly popular, supporting teamwork, imagination, and resilience during changing weather conditions.
- Group games encouraged inclusion, communication, cooperation, and friendship building.

Adroddiad Goruchwilwyr / Supervisors Report



- Staff successfully supported children to resolve disagreements and develop positive social skills.
- Outdoor play promoted confidence, physical activity, exploration, and adventurous play opportunities.

Nodyn gan swyddog arweiniol / Lead officer comments



The summer programmes in Mold demonstrated strong engagement and participation throughout, with children accessing a varied range of creative, physical, imaginative and outdoor play opportunities. Den building, swing construction, rope swings, hammocks, strapping activities and outdoor construction projects were particularly popular.

Children demonstrated high levels of creativity and problem-solving through designing and adapting their own play environments and games. Sporting activities, including football, rounders, cricket and tennis, encouraged physical activity, teamwork and cooperation, while arts and crafts supported creativity and self-expression.

Adventurous and nature-based play provided valuable opportunities for children to develop confidence, resilience and independence. Positive peer relationships were evident, with children working collaboratively and supporting one another throughout the programme.

The Welsh language was successfully embedded through greetings, counting, colours, games and everyday conversations, with children showing enthusiasm for using Welsh vocabulary during activities.

Overall, the playscheme provided a safe, creative and engaging environment where children could build friendships, develop new skills and experience meaningful outdoor play throughout the summer holidays.

Sylwadau ychwanegol / Any further comments

