

MOLD TOWN COUNCIL

Minutes of the Meeting of Cemetery Committee held on the 5th June 2024 in Town Hall, Earl Road, Mold and via Zoom.

PRESENT: Councillors Brian Lloyd (Mayor), Paul Beacher (Deputy Mayor), Chris Bithell, Haydn Jones and Joanne Edwards

VIA ZOOM: Councillor Teresa Carberry

Officers: Jo Lane, Town Clerk and Finance Officer and Matt Williams-Cooke, Cemetery Superintendent

1. CHAIR OF CEMETERY COMMITTEE

It was **resolved** that Cllr Joanne Edwards be elected as Cemetery Committee Chair for the Municipal year 2024/25.

2. APOLOGIES

Councillor Edwards welcomed all to the meeting and gave a special welcome to the new Cemetery Superintendent.

Apologies were **received** from Councillor Pete Dando.

3. DECLARATIONS OF INTEREST

None.

4. MINUTES

It was **resolved** that the minutes from the previous meeting held on 27th March 2024 were approved.

5. CEMETERY SUPERINTENDENT REPORT

The Cemetery Superintendent written report was **noted**. The Cemetery Superintendent gave an overview of the current priorities for the Cemetery including the future proofing of the site and service.

A question was asked as to how many War Graves are situated in Mold Cemetery. The Cemetery Superintendent advised approximately 28 altogether.

6. UPDATE ON PREVIOUSLY AGREED TREE WORKS

The Town Clerk provided a verbal update. All tree works have been completed. The Town Clerk and Cemetery Superintendent met with the contractor once the work was completed to officially sign off.

7. CEMETERY BOUNDARY

The Town Clerk has been unable to locate any documents pertaining to the official boundary of Mold Cemetery. Having an official boundary map would be beneficial specifically to include the extension area of the Cemetery and for future planning.

The Tree Contractor has provided a quote for this year's Tree Survey and has added in an additional cost to undertake the relevant work to provide an official boundary map for the site.

It was **resolved** to progress with the quote received from Woodworks.

8. REVIEW BUDGET AND EAR MARKED RESERVES

The Cemetery Superintendent advised that the budget for the Cemetery is on track and there are no concerns currently.

The Committee discussed the need for two sets of Ear Marked Reserves for Cemetery Expansion/ Future Proofing and Cemetery Lodge Works (i.e. new kitchen, bathroom, boiler replacement).

It was **resolved** to put forward a request to the Finance Committee to consider the following requests for Ear Marked Reserves:

1. Cemetery Expansion/ Future Proofing - £3,000 and to consider how much each year can be added to grow this fund.
2. Cemetery Lodge Works - £4,000 and for any underspend from the budget for General Maintenance – House budget line to be added at the end of each financial year.

9. DIGITALISING BURIAL RECORDS

The email received was discussed. It was **resolved** that further information is needed and an invitation to be sent to the company to attend the next Cemetery Committee Meeting.

10. NEW TREE POLICY

It was **resolved** to recommend the new Tree Policy for the Cemetery to the Policy and Audit Committee. The Town Clerk will add the Policy on to the next Policy and Audit Committee Agenda.

11. EXCLUSION OF PRESS AND PUBLIC

It was **resolved** to exclude press and public from the meeting.

12. BURIAL FEES

It was **resolved** that the burial fees are fixed and all policies and procedures in place must be followed in all circumstances.

13. NEW STRIMMER REQUIRED

Three quotes for a new strimmer were presented to the Cemetery Committee. It was **resolved** to move forward with the strimmer quoted from JTW for £469.00 including VAT as it is a local company, easily accessible if there are any issues and who are providing a 2-year warranty on the product.

Meeting ended at 18.52pm

**SUMMARY OF DECLARATIONS MADE BY MEMBERS
IN ACCORDANCE WITH MOLD TOWN COUNCIL'S
CODE OF CONDUCT**

CEMETERY COMMITTEE	DATE: 5th June 2024
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MEMBER	ITEM	MINUTE NO. REFERS

WORD/MINUTES/CEMETERY/CEMETERY

Chairman's signature: Date: