**MOLD TOWN COUNCIL**

**Minutes of the Mold Town Council Meeting held at St David’s Church Hall, St David’s Lane at 6pm on Wednesday 30th October 2024 (also, by Video conferencing).**

**PRESENT:**

**Councillors:** Cllrs. Brian Lloyd (Mayor and Chairman), Paul Beacher (Deputy Mayor), Robin Guest, Sarah Taylor, Chris Bithell, Teresa Carberry and Geoff Collett

**Via Zoom:** Cllrs. Joanne Edwards and Tina Claydon

**Officers:** Jo Lane, Town Clerk & Finance Officer and Jane Evans, Events and Community Engagement Officer.

**Absent:** Councillor Haydn Bateman

**PUBLIC PARTCIPATION:** Nick Davies from the Dolphin and from Kids Bank Laura Bellis and Dee Denton (via zoom).

**95. APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs Tim Maunders, Pete Dando, Bryan Grew, Megan Lloyd-Hughes, Catherine Frances Claydon and Haydn Jones,

**96.DECLARATIONS OF INTEREST**

None

**97.** **MAYORS ANNOUNCEMENTS**

Mayors appointments since the last meeting were **noted.**

**98. MINUTES**

**RESOLVED:** that;

1. The Minutes of the Town Council Meeting held on 25th September 2024 be received and **approved** as a correct record;
2. The Minutes of the Personnel Meeting held on the 2nd October 2024 be received and **approved** as a correct record.
3. The Minutes of the Policy & Audit Committee Meeting on 15th October 2024 to be received and **approved** as a correct record.
4. The Minutes of the Planning Committee on 21st October 2024 to be received and **approved** as a correct record.

**99. KIDS BANK**

Kids Bank representatives Laura Bellis Co-Chair and Dee Denton Director of Operations spoke to members regarding their charity, which was opened in Chester 2 years. They currently receive a lot of referrals from Flintshire and are now looking at opening up a hub in Flintshire, in particular Mold and are asking for Council’s support in recommending suitable locations. Members suggested contacting NEWCIS who will shortly be opening up in their new location on the High Street and may have room to accommodate.

**18:22** Laura Bellis and Dee Denton left the meeting.

**100. THE DOLPHIN HOTEL**

Nick Davies co-owner of the Dolphin provided members with a verbal update on the renovations, grant funding and timescales and also tabled plans and drawings of the proposed work at the Dolphin. Nick confirmed the 1st phase of the work would be commencing shortly and aims to complete this first phase by end of March 2025.

Cllr Chris Bithell declared and interest in this item as he is a Member of Flintshire County Council Planning Committee.

**18:45** Nick Davies left the meeting

**101. CORRESPONDANCE**

1. Peace Ambassador – the role of Peace Ambassador is to promote a vision of positive peace in civic society as well as to encourage an ethic social cohesion within communities. Members proposed this be taken forward by the Cittaslow Steering Group.

**Resolved**: Cllr. Claydon confirmed she would take forward at the next Cittaslow steering group meeting

1. Dementia Friendly Community Recognition – Council have been asked to support in retaining the towns dementia friendly recognition under the new DFC scheme and a representative from the Council is requested to represent the Council on the steering group.

**Resolved**: As there were a number of members absent from the meeting, discussion was deferred to November meeting of full council.

**102. ACTION LIST**

Members considered the previously circulated action list.

It was **noted** and **resolved** to:-

Action list no 80 - The Clerk updated members that she had received acknowledgment to her letter that was written to the Police & Crime Commissioner.

Action list no 150 – Members requested the Clerk write to Ysceifog Community Council with an update.

Action list no 64 – Members requested the historical board be discussed at January full council meeting.

**103. EVENT AND COMMUNITY OFFICER REPORT**

Members **noted** the previously circulated report and verbal update was received.

**104. FLINTSHIRE PLAY DEVELOPMENT SUMMER PLAYSCHEME 2024**

Members **noted** the previously circulated information regarding the Flintshire Play Development Summer Playscheme which was held in Parkfields and Gas Lane during the Summer.

**105. CITTASLOW UPDATE**

The information circulated prior to the meeting was **noted.**

**106. NEW HEALTH AND SAFETY POLICY AND HANDBOOK**

Members considered the previously circulated safety policy and handbook created by WorkNest, which had been recommended by the Policy & Audit Committee.

It was **resolved** to approve the new Health and Safety Policy and Handbook.

**107. NEW CONTRACT AND EMPLOYEE HANDBOOK**

Members considered the previously circulated contract and handbook created by WorkNest, which had been recommended by the Personnel Committee.

It was **resolved** to approve the new Contract and Employee Handbook.

**108. NEW ADMINISTRATION SUPPORT OFFICERS**

The information provided was **noted**.

**109. MOLD TOWN COUNCIL ANNUAL REPORT**

Members considered the previously circulated annual report.

Members supported the proposal that to aid the annual report that Council should adopt an annual plan which should include Council’s objectives for the year.

It was **resolved** to approve the annual report and take forward proposal of Council annual plan.

**110. INDEPENDENT REMUNERATION PANEL FOR WALES DRAFT ANNUAL REPORT 2025 TO 2026**

The information previously circulated was **noted**.

**111. LOCAL GOVERNMENT SERVICES PAY AGREEMENT 2024**

The information provided was **noted**.

**112. NOTIFICATION OF PLANNING DECISIONS**

Planning decisions were **noted.**

**113. ACCOUNTS / PAYMENTS**

The Council considered the schedules previously circulated.

Month 6 Community Bank Account CB1 £21,959.49 (excl. VAT)

Month 6 BMM Account £60,000.00

Month 6 Events account £1,552.97

Month 6 Mayor’s Charity Account £8.00

Month 6 Prepaid Mastercard £1,639.55

Month 6 Deposit Bond 1 £15,000

Month 6 Deposit Bond 2 £15,000

Month 6 Deposit Bond 3 £15,000

It was **resolved** that the schedules of payments be approved.

**114. EXCLUSION OF PUBLIC AND PRESS**

It was **noted** that no public or press were present.

**115. MAYORS CONSORT CHAIN**

The quotes circulated were discussed.

It was **resolved** to move forward with the quote received from Crest Regalia at a cost of £308.95 + vat.

**116. ACCOMODATION OF MOLD TOWN COUNCIL**

The Town Clerk provided a verbal update advising that the lease and supporting documentation are currently with Capper and Jones Solicitors.

Members considered the previously circulated information and **resolved** to proceed based on the information provided.

It was **resolved** that an Extra Ordinary Town Council Meeting to be called once the report from the Solicitors has been received as well as full costings. This meeting will be held via Zoom.

**7.38pm Cllr. Guest left the meeting**

**117. LEASE RENEWAL FOR BAILEY HILL, MOLD**

Members considered the previously circulated Head of Terms from Flintshire County Council for the lease renewal for the Bailey Hill Lodge, along with the response received from FCC. The current lease ends December 2024. Members again raised concerns with regards to the new Heads of Terms and **resolved** that the Town Clerk to organise a meeting either face-to-face or via Zoom with FCC Asset Team to discuss further. The discussion to include Structural responsibility and Mutual break lease clause. It was **agreed** that Councillors Sarah Taylor, Paul Beacher and Robin Guest attend the meeting to represent the Town Council.

**Meeting ended 8.00pm**

Mayor’s signature: ………………………………………… Date: ……………………

**SUMMARY OF DECLARATIONS MADE BY MEMBERS**

**IN ACCORDANCE WITH MOLD TOWN COUNCIL’S**

**CODE OF CONDUCT**

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| --- | --- | --- | --- |
| **MOLD TOWN COUNCIL** | | **DATE: 30.10.2024** | |
| **MEMBER**  Cllr Chris Bithell | **ITEM**  Agenda Item 6 | | **MINUTE NO. REFERS**  100 |

WORD/MINUTES/MTC/MIN/ JE