

## **MOLD TOWN COUNCIL**

**Minutes of the Mold Town Council Meeting held at Town Council Offices, Unit 10 Daniel Owen Precinct, Mold at 6pm on Wednesday 26<sup>th</sup> November 2025 (also, by Video conferencing).**

### **PRESENT:**

**Councillors:** Cllrs. Paul Beacher (Mayor and Chair), Joanne Edwards (Deputy Mayor), Brian Lloyd, Catherine Frances Claydon, Chris Bithell, Geoff Collett, Haydn Jones, Nanette Davies, Pete Dando, Richard Clarke, Sarah Taylor and Tina Claydon.

**Via Zoom:** Cllrs. Suzanne Thomas; Jane Evans, Events & Community Engagement Officer; and Guest Speakers Sian Birch and Charlotte Wilcock – Flintshire County Council, Regeneration Team.

**Absent:** Councillor Megan Lloyd-Hughes

**Officers:** Jo Lane, Town Clerk & Finance Officer and Leila Jones, Support Officer.

**GUEST SPEAKERS:** Sian Birch and Charlotte Wilcock – Flintshire County Council, Regeneration Team and Rick Lee, Sunday Gathering CiC

**PUBLIC PARTICIPATION:** Two members of the Public present.  
Councillor Paul Beacher (Mayor) read out the Public Participation policy.

### **101. APOLOGIES FOR ABSENCE:**

Councillors: Robin Guest and Teresa Carberry.

### **102. DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **103. MAYOR'S ANNOUNCEMENTS**

Mayor's appointments since the last meeting were **noted**.

### **104. MINUTES**

**RESOLVED:** that;

104.1 The Minutes of the Town Council Meeting held on 29<sup>th</sup> October 2025 be received and **approved** as a correct record;

- 104.2 The Minutes of the Planning Committee Meeting held on 17<sup>th</sup> November 2025 be received and **approved** as a correct record;
- 104.3 The Minute Notes of the CDR Council Meeting held on 17<sup>th</sup> November 2025 be received and **approved** as a correct record. The meeting was not quorate and therefore did not proceed;
- 104.4 The Minute Notes of the Youth and Children's Council Committee Meeting held on 18<sup>th</sup> November 2025 be received and **approved** as a correct record. The meeting was not quorate and therefore did not proceed;

## **105. GREEN INFRASTRUCTURE PROJECT PRESENTATION – FCC REGENERATION TEAM**

A slide presentation with update and benefits of the Green Infrastructure Project was provided by the Flintshire County Council Regeneration Team followed by concerns and questions from Members. The area covered by the project is in the Daniel Owen Precinct from Domino's to the start of the Indoor Market. On site completion of the project is March 2026.

Proposed plans and images were shown for the planters, benches, litter bins and festoon lighting. It is proposed to install Precinct Entrance signage by Domino's and to be similar signage as the Mold gateway signs. Planning permission is being requested for the new sign.

Members have concerns about the maintenance of the planters and were informed that a contract has been put in with FCC Streetscene. Concern was also raised as to the height and suitability of the benches.

Members were informed that the Precinct Owners have given their support for the project.

Members thanked the Regeneration Team for the presentation and for responding to their concerns and questions.

**PROPOSAL:** Members requested **to show support** for the Green Infrastructure Project.

A vote was held with **11 for** and **2 abstain**.

### **RESOLVED:**

Members **to show support** for the Green Infrastructure Project.

The Flintshire Regeneration Team thanked the Town Council for supporting the project.

*18:32: Guest Speakers exited the meeting.*

## 106. SUNDAY GATHERING UPDATE

Apologies were received from Guest Speaker John Thomas.

Members **noted** the previously circulated report and verbal update was received from the Events & Community Engagement Officer.

### **RESOLVED:**

Members **supported** the Sunday Gathering CiC committee to spend £1,000 on improvements to the Daniel Owen Square, including planting and tidying of the benches. Funds also to be spent on 2026 promotion and promotion material, entertainment and character visits.

### **RESOLVED:**

Members **approved** the continued Admin support from the Events and Community Engagement Officer to work with the Sunday Gathering committee.

Mold Town Council was thanked for their continued support as the last twelve months have really showed how the Sunday Gathering market has grown

*18:48: Guest Speaker: Rick Lee left the meeting.*

## 107. CONSULTATIONS

Members **considered** the following current consultations;

- (a) Consultation on the changes to local government elections rules in Wales. Deadline to send views for inclusion in One Voice Wales response – 6<sup>th</sup> January 2026.

### **RESOLVED:**

Members **approved** to **not move forward** with this consultation.

- (b) Public Toilet Consultation – Closing date 2<sup>nd</sup> December 2025. Mold Town Council previously agreed to form a small working group to review the public toilets. An update was given by Town Clerk of her discussions with FCC officers on the aspects of an asset transfer.

Members were asked to respond to this consultation online or at the FCC office.

*18:59: One member of the public exited the meeting.*

### **RESOLVED:**

Members **agreed** for Town Clerk to respond on behalf of MTC.

**RESOLVED:**

Town Clerk to invite Flintshire County Asset Transfer officers to a meeting with the Town Council Working Group after the 2<sup>nd</sup> December 2025 closing date of the Public Toilet Consultation.

**108. ACTION LIST**

The ongoing Action List was **noted**. Confirmed by Town Clerk that completed items will be removed from the Action List after each Town Council meeting.

**109. OFFICER REPORTS**

- (i) Members **noted** the previously circulated Events and Community Engagement Officer report and verbal update was received.

**RESOLVED:**

Members **agreed** for the Events and Community Engagement Officer to work with the Mold Independent Group and that the Group be allowed to use the Totally Mold logo and colours within their branding and promotion (to tie in with the Totally Mold website and current branding for the town).

**RESOLVED:**

Members **agreed to not consider** free parking in December in the next financial year budget as it is not financially viable.

Members thanked Jane Evans and the volunteers for their work on the Christmas Lights event.

- (ii) Members **noted** the previously circulated Town Clerk report and verbal update from the Town Clerk was received.

Town Clerk to ask if the Mold Town Council Planning Day Facilitator can include Anti Racism to the Agenda.

**RESOLVED:**

Members **agreed** a donation of £200 to the Royal British Legion, in line with previous years contributions. The donation has been budgeted for under Cost Centre 107 – Cost Code 4169.

It was **noted** that if the donation is by cheque, it will go to the local Royal British Legion.

**110. STATUTORY NOTICE PROPOSAL TO REORGANISE THE CATHOLIC EDUCATION PROVISION IN FLINTSHIRE**

Members **considered** the previously circulated Statutory Notice.

**RESOLVED:**

Town Clerk to arrange for the Working Group to meet prior to 15<sup>th</sup> December to discuss the Statutory Notice.

*19:25: One member of the public exited the meeting.*

**111. ONE VOICE WALES ANNUAL MEETING – 21.06.26**

Members **considered** the previously circulated information with regards to One Voice Wales Annual Meeting.

**RESOLVED:**

- (a) Councillor Catherine Francis Claydon to attend the Annual General Meeting on behalf of Mold Town Council

**RESOLVED:**

- (b) Councillor Teresa Carberry as a substitute Member who may only attend if the nominated representative is unable to attend.

Town Clerk to follow up with the Business Rates question sent to One Voice Wales in June 2025 to which no response has been received as yet.

**112. MOTION FROM COUNCILLOR HAYDN JONES**

Agenda item 15 was brought forward upon request.

To **consider** the purchase and installation of signage at New Street Car Park directing residents and visitors to the nearest public conveniences located at the Daniel Owen Community Centre.

**RESOLVED:**

Members **approved** for Town Clerk to look at signage, costings and planning for both:

- (a) New signage at New Street Car Park to direct visitors to the nearest Public Conveniences (Daniel Owen Community Centre).
- (b) Include the information on the already existing Tourism Information Panel on the wall of Travis Perkins.

**RESOLVED:**

Members **requested** for Town Clerk to look at signage, costings and planning and to present findings to Members at the next Community, Development & Regeneration Committee meeting to consider for:

New signage at Daniel Owen Community Centre stating Public Conveniences at Centre.

19:33: Councillor Haydn Jones exited the meeting.

### 113. DANIEL OWEN FESTIVAL REPORT

Members **noted** the report from the Daniel Owen Festival Committee.

#### **RESOLVED:**

Members **approved** to provide a 2026 Financial Contribution for the Daniel Owen Festival of £450.

### 114. FREE COUNCILLOR TRAINING

Members **noted** the free training for Councillors from Welsh Government on their six core modules and two places on a selected number of additional modules which is available up to 31 March 2026.

### 115. CDR REPORT

Members **considered** the report from the CDR Committee.

#### **RESOLVED:**

Members **approved** that Cllrs Nanette Davies, Tina Claydon and Teresa Carberry will attend a meeting with Katie Wilby to discuss the Kendricks Field/ Maes Bodlonfa "Friends of" proposal put forward by Councillor Davies.

#### **RESOLVED:**

Members **approved** Quote 1, cost £405 for Installation of Curtain Poles – Bailey Hill Lodge and **authorised** the works.

Town Clerk to liaise with successful contractor for the work to be done.

### 116. PREPARATIONS FOR THE COMING WINTER

Members **noted** the report showing locations and status of the salt bins owned and maintained by the Town Council.

#### **RESOLVED:**

Members **agreed** to refill the four salt bins as required.

#### **RESOLVED:**

Town Clerk to resubmit the request for a new bin on Hafn Deg and request a new Salt Bin for Maes Bodlonfa Councillor Nanette Davies to take a photo where the placement of the salt bin is needed and to send to Town Clerk.

Members **noted** Flintshire County Council do not supply salt bins on new housing estates until a road is adopted.

**RESOLVED:**

Town Clerk to draft a new Salt Bin Policy for Mold Town Council for use when considering future requests for the purchase and placement of salt bins in new locations. It should include criteria such as; distance from nearest existing salt bin, is the road on an incline (safety concerns), whether FCC has responsibility for placing a salt bin at that location.

**117. MOLD TOWN COUNCILS BIODIVERSITY REPORT 2022-2025**

**RESOLVED:**

Members **agreed** the Biodiversity Report for 2022-2025.

**118. NOTIFICATION OF PLANNING**

Members **noted** the previously circulated report.

**119. ACCOUNTS / PAYMENTS**

Members **considered** the schedules previously circulated.

Month 7 – Community Bank account CB1 £37,271.54 (excl. VAT)

Month 7 – Events Bank account £1,999.13

Month 7 – Prepaid Mastercard £1,618.36

Month 7 – Business Money Manager Account £40,000 (internal transfers)

**RESOLVED:** That the schedules of payments be **approved**.

**120. EXCLUSION OF PUBLIC AND PRESS**

No members of the public or press were present.

**RESOLVED:** To exclude members of the public and press from the meeting.

**121. NEW WEBSITE – TENDER CONSIDERATION**

Members **considered** the previously circulated report and recommendation from the Finance and Governance Working Group regarding the Website Tenders received.

**RESOLVED:**

Members **approved** the quotation from WiSS for Mold Town Council's new website.

- £5,200 – Year 1 Cost

**RESOLVED:**

Fund the work from EMR 319 – Town Projects/Maintenance. Any ongoing costs associated with maintenance and hosting of the new website will be built into the budget for 2026/27.

**122. QUOTES FOR LEGIONELLA RISK ASSESSMENTS**

Members **considered** the previously circulated report and supporting information regarding the procurement of Legionella Risk Assessments for all four premises managed by the Council.

Members **noted** the tender process undertaken and **reviewed** the quotations received.

**RESOLVED:**

Members **approved** the quotation and **appointed** Green Contract Services to complete Legionella Risk Assessments at all four Town Council sites.

- £985 (excl VAT) – Total cost
  - £275 – Mold Town Council Office
  - £275 – Bailey Hill Centre
  - £275 – Bailey Hill Lodge, 1<sup>st</sup> Floor Flat
  - £160 – Mold Cemetery

**123. RIALTAS YEAR-END SUPPORT**

Members **considered** the previously circulated report and recommendation from the Town Clerk for assisted year-end support with Rialtas for the 2026/27 financial year onwards.

**RESOLVED:**

Members **approved** the upgrade to Rialtas Platinum Scheme to ensure continuity of year-end services.

- Contract Duration: 5 years (1 April 2026 to 31 March 2031)
- Annual Costs: Annual Support & Maintenance and Electronic VAT Reporting £512  
Year End Close Down: £907.00

**124. STORAGE FACILITIES**

Members **considered** the previously circulated report and costings for new storage facilities.

**RESOLVED:**

Members **approved** to support the request for alternative storage and end the contract with current supplier, once alternative storage is confirmed.



Members **approved**, due to contamination concerns, for all 3 hire suppliers to be contacted and the first available unit taken on a 12 month contract so we can remove event equipment from the current lockup and other storage areas.  
Events & Community Engagement Officer to contact the 3 storage hire suppliers to put MTC on list for available container.

**RESOLVED:**

Members **approved** the cost of the Event container to be covered by Events EMR.

**RESOLVED:**

Members **approved** the Cemetery storage to be discussed at the next Cemetery Committee meeting and that Mold Town Council support them to discuss their needs.

**Meeting ended 20:01**

Mayor's signature: ..... Date: .....

**SUMMARY OF DECLARATIONS MADE BY MEMBERS  
IN ACCORDANCE WITH MOLD TOWN COUNCIL'S  
CODE OF CONDUCT**

MOLD TOWN COUNCIL		DATE: 26.11.2025
MEMBER	ITEM	MINUTE NO. REFERS

WORD/MINUTES/MTC/MIN/ LGJ