

**MOLD TOWN COUNCIL
CYNGOR TREF YR WYDDGRUG**

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CH7 1AB

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www.moldtowncouncil.org.uk

Councillors Brian Lloyd (Mayor), Paul Beacher (Deputy Mayor), Tina Claydon, Sarah Taylor, Teresa Carberry, Bryan Grew and Pete Dando.

14 June 2024

Dear Councillor,

You are requested to attend a meeting of the **Policy & Audit Committee** to be held at the Town Hall and via Zoom at **6.00pm on Tuesday 18th June, 2024.**

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Janet', is written over a white background.

Town Clerk and Finance Officer

Join Zoom Meeting

<https://us02web.zoom.us/j/84193559657?pwd=uU8ijCrCv90sbeSPuISNV5um899UIU.1>

Meeting ID: 841 9355 9657

Passcode: 289996

AGENDA

1. APPOINTMENT OF CHAIR

To **appoint** a Chair for the ensuing Municipal Year 2024/25.

2. APOLOGIES

To **receive** apologies.

3. DECLARATIONS OF INTEREST

To **receive** any known declarations of interest in items below.

4. LIST OF POLICIES REQUIRED FOR TOWN COUNCILS

To **note** or **comment** on the list of policies recommended for Town Councils by SLCC.

5. NEW POLICIES ADOPTED THIS FINANCIAL YEAR

To **note** the below policies that have been adopted so far, this Financial Year:

- Training Policy and Plan – Adopted April 2024 (attached).

6. TO CONSIDER THE BELOW DRAFT POLICIES

To **consider** the below draft policies which have been agreed by Cemetery and Finance Committees:

- a) Tree Policy (attached) – Cemetery Committee
- b) Grants Policy (attached) – Finance Committee
- c) Community Grant Application Form (attached) – Finance Committee

7. ANNUAL RETURN AND INTERNAL AUDIT 2023/24

To **consider** the attached report by J D H Business Services and the arrangements for the external audit of the Town Council's accounts for the year ended 31st March 2024 covering:

- The report of the Internal Auditor
- The Annual Return
- Governance Statement - Additional Questions to test Assertions

8. APPOINTMENT OF INTERNAL AUDITOR

To **consider** the re-appointment of JDH Business Services Ltd as Internal Auditor for the 2024/25 accounts.

9. EXCLUSION OF PRESS AND PUBLIC

To **resolve** to exclude the press and public for the next agenda item.

10. HR and H&S Quotes

To **consider** the attached HR and H&S Proposals/ Quotes received and **agree** on a recommendation to go to Full Council.