

# Agenda Item 3.



## MOLD TOWN COUNCIL / CYNGOR TREF YR WYDDGRUG

### Mayor engagements since 26<sup>th</sup> September – 30<sup>th</sup> October 2024

Date	Event
27-Sep	Beaufort Park Hotel MacMillian fundraiser
28-Sep	Mayor to unveil blue plaque at Daniel Owen's former home
28-Sep	Mold Swimming Club - Swim-a-thon
28-Sep	Mayor of Flint Cllr. Melly Buckley Charity Concert
29-Sep	Mayor of Buckley Cllr. Emma Preece Civil Service
03-Oct	FCC Bryn Gwalia Community Conference
12-Oct	GDOF coffee morning
12-Oct	GDOF laying the wreath at Daniel Owen Grave
13-Oct	Mayor of Prestatyn Cllr Adrian West Civic Service
14-Oct	Mold Town Concert Band AGM
15-Oct	The Gathering launch day at Mold Golf Club
16-Oct	Defib presentations - Club House, Parkfields & Beaufort
17-Oct	Smurfit Westrock Open Day & Carden Park dinner & stay
19-Oct	GDOF Dance, Song and Stories event
19-Oct	GDOF - Presentation to winners of the young writers competition
19-Oct	GDOF - laying of the wreath at Daniel Owen Statue
24-Oct	NWCR Autumn lunch
24-Oct	KMA Tool Hire defib presentation
24-Oct	Mold Boxing Club defib presentation
27-Oct	Mayor of Caerwys Civic Sunday

### Deputy Mayor engagements since 26<sup>th</sup> September – 30<sup>th</sup> October 2024

Date	Event
28-Sep	Mayor to unveil blue plaque at Daniel Owen's former home
29-Sep	Holywell Mayor Linda Corbett's Civic Service



# Agenda Item 4.1 .

## MOLD TOWN COUNCIL

Minutes of the Mold Town Council Meeting held at St David's Church Hall, St David's Lane at 6pm on Wednesday 25<sup>th</sup> September 2024 (also, by Video conferencing).

### PRESENT:

**Councillors:** Cllrs. Brian Lloyd (Mayor and Chairman), Paul Beacher (Deputy Mayor), Haydn Jones, Robin Guest, Sarah Taylor and Chris Bithell.

**Via Zoom:** Cllrs. Megan Lloyd-Hughes, Teresa Carberry and Catherine Frances Claydon.

**Officers:** Jo Lane, Town Clerk & Finance Officer and Jane Evans, Events and Community Engagement Officer.

**Absent:** Councillors Tim Maunders, Haydn Bateman

**PUBLIC PARTICIPATION:** PCSO Drew Darlington was in attendance.

### 75. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs. Tina Claydon, Pete Dando, Bryan Grew, Joanne Edwards and Geoff Collett

### 76. DECLARATIONS OF INTEREST

Cllrs: Haydn Jones and Megan Lloyd-Hughes declared an interest in agenda item 12 Parkfields request for financial support 2025/2026

### 77. MAYORS ANNOUNCEMENTS

Mayors appointments since the last meeting were **noted**.

### 78. MINUTES

**RESOLVED:** that;

- (a) The Minutes of the Town Council Meeting held on 31<sup>st</sup> July 2024 be received and **approved** as a correct record;
- (b) The Minutes of the Planning Meeting held on the 27<sup>th</sup> August 2024 be received and **approved** as a correct record.
- (c) The Minutes of the Personnel Meeting held on 2<sup>nd</sup> September 2024 be received and **approved** as a correct record.
- (d) The Minutes of the Youth and Children's Council Meeting on 3<sup>rd</sup> September 2024 to be received and **approved** as a correct record.
- (e) The Minutes of the Cemetery Committee on 4<sup>th</sup> September 2024 to be received and **approved** as a correct record.

- (f) The Minutes of the Extra Ordinary Town Council Meeting on 9<sup>th</sup> September 2024 to be received and **approved** as a correct record.
- (g) The Minutes of the Finance Committee on 10<sup>th</sup> September 2024 to be received and **approved** as a correct record.
- (h) The Minutes of the Community, Development and Regeneration Committee on 18<sup>th</sup> September 2024 to be received and **approved** as a correct record.

## 79. CORRESPONDANCE

### Members considered the previously circulated correspondence:-

- a) URDD request for financial support received after the Financial Assistance Committee meeting. Members requested the item to be discussed at the next Finance Committee Meeting in December.
- b) Aura Fit, Fed and Read report – the information was **noted** it was **resolved** that the Clerk write to Aura FFR Team to thank them for the service they provided during the Summer period
- c) Fron Deg, Clayton Road regarding correspondence between the owner's representative and Flintshire County Council regarding the section of Clayton Road in front of the house – as requested by the property owner, the information was **noted** by members.

## 80. ACTION LIST

Members **noted** the previously circulated action list.

PCSO Drew Darlington spoke in relation to items 36i and 36ii on the action list.

**36i** NWP response to tackling vandalism – PSCO Darlington informed members that Operation Resource was currently being carried out in Mold, where Police Officers and PCSO's were working overtime carrying out extra foot patrols around the town in designated hotspots. Whilst on Operation Resource, Officers would not be called away from this duty for any other incidents.

The aim of Operation Resource is to reduce ASB incidents, provide more Police visibility and public safety. Operation Resource was currently being funded until April 2025 after which a review would be undertaken to determine whether to extend based on reduction in crime figures.

In regards to reports of vandalism at play areas, the Clerk read a response from Sgt. Nash who informed members that they had received very few reports in relation to this matter and members of the public where once again requested to report all incidents to the Police to enable the Police to see a pattern of incidents.

**36ii** NWP response regarding bikes, skateboards and e-bikes on Daniel Owen Square - PSCO Darlington informed members that it is illegal to ride an electric scooters on the pavement or public area such as Daniel Owen Square. Police

would issue rider with Section 59A which is a warning for misuse of mechanical vehicle. After this a Section 59B can be issued which gives warning that if further misuse of electric vehicle within 6 months then the vehicle can be seized.

It was **resolved** that the Town Clerk write to NWP Chief Constable and Police & Crime Commissioner on behalf of Mold Town Council regarding the issue with electric scooters and request action is taken. Members also requested it be noted in the correspondence to NWP that Operation Resource continue after April 2025.

**6.45pm** PCSO Drew Darlington left the meeting

## **81. EVENT AND COMMUNITY OFFICER REPORT**

Members **noted** the previously circulated report. (appendix A).

## **82. VE DAY 80<sup>TH</sup> ANNIVERSARY – 8<sup>TH</sup> MAY 2025**

Members considered the proposal from the Events & Community Engagement Officer to hold an event for the 80<sup>th</sup> anniversary of VE Day. VE Day is Thursday 8<sup>th</sup> May 2025 and members agreed to host a free event, similar to previous MTC events for VE Day and the Queens Jubilee, on a Sunday on Daniel Owen Square Sunday 11<sup>th</sup> May 2025.

Members also considered an event for the 80<sup>th</sup> anniversary of VJ Day in August and agreed to hold a smaller get together event on the anniversary.

It was **resolved** to hold a free community event on Sunday 11<sup>th</sup> May 2025 to mark the 80<sup>th</sup> anniversary of VE Day and a smaller get together on the square on Friday 15<sup>th</sup> August 2025 to make the 80<sup>th</sup> anniversary of VJ Day.

## **83. UPCOMING EVENTS / INVITATIONS**

It was **resolved** to note the invitations and it was **approved** for the Clerk to attend the One Voice Wales even on 20<sup>th</sup> November.

## **84. NETTING USED TO DETER PIGEONS IN THE TOWN CENTRE**

Cllr. Carberry provided members with an update regarding the report of a pigeon trapped in the netting on one of the town centre buildings. Cllr. Carberry confirmed she had spoken to the Manager of the business who had advised that they had sent a report to their Assets Department to take forward.

It was **resolved** to note the information.

## **85. ACCOUNTS 2024/2025 – FINANCE REVIEW BY THE TOWN CLERK AND FINANCE OFFICER**

It was **resolved** to note the previously circulated Accounts 2024/2025 Finance Review as recommended by the Finance Committee.

## **86. PARKFIELDS REQUEST FOR FINANCIAL SUPPORT 2025/2026**

Members considered the previously circulated request from Parkfields Community Centre. The request had previously been discussed at the Finance Committee meeting which was held on 10<sup>th</sup> September 2024 and the Finance Committee had submitted a recommendation to Council to support the request.

Parkfields Community Centre are asking for financial support for their youth provision, funding of £7000 has been requested. This would help support Parkfields Kid's and Youth Clubs for a further 20 weeks after current funding runs out at the end of October 2024. Without further funding the youth clubs may be forced to close.

It was **resolved** to support the recommendation to provide £7000 funding with immediate effect. Any further funding requests for 2025/2026 would need to be submitted and considered separately.

## **87. FORMAL RECOGNITION FROM MOLD TOWN COUNCIL**

Members considered the request from Councillor Bithell to provide formal recognition from Mold Town Council for the war service of Mold resident Mr Don Jones, who was present at the D-Day landings in 1944.

It was **resolved** to provide Mr Jones with a certificate of appreciation to be presented by the Mayor.

## **88. AUDIT UPDATE 2022/2023 AND 2023/2024**

It was **resolved** to note the verbal update received from the Clerk regarding the 2022/2023 and 2023/2024 audit and to note that she had contacted Audit Wales on a number of occasions in relation to the matter to request a response, which to date is still outstanding.

## **89. VAT TRAINING**

It was **resolved** to approve the VAT training as detailed in the previously circulated information.

## **90. NOTIFICATION OF PLANNING DECISIONS**

Planning decisions were **noted**.

## **91. ACCOUNTS / PAYMENTS**

The Council considered the schedules previously circulated.

Month 4 Community Bank Account CB1 £37,070.81 (excl. VAT)  
Month 4 BMM Account £40,000.00  
Month 4 Events account £8,646.59  
Month 4 Mayor's Charity Account £8.00  
Month 4 Prepaid Mastercard £0.00

Month 5 Community Bank Account CB1 £21,857.67 (excl. VAT)

Month 5 BMM Account £20,000.00  
Month 5 Events account £1,403.01  
Month 5 Mayor's Charity Account £8.00  
Month 5 Prepaid Mastercard £136.63

It was **resolved** that the schedules of payments be approved.

## **92. EXCLUSION OF PUBLIC AND PRESS**

It was **noted** that no public or press were present.

## **93. ACCOMODATION OF MOLD TOWN COUNCIL**

Members considered the previously circulated accommodation comparison information and the Clerk provided a verbal update to members following a meeting with the potential landlord. A minimum of 5-year lease would be required and the building which was being proposed would be available to the Council as soon as they required.

Following discussion, it was agreed that a small accommodation group would be set up with delegated powers to move things forward. The group would comprise of the Mayor, Deputy Mayor, Town Clerk and Events Officer.

Following a vote, it was **approved** that Mold Town Council would enter into a lease agreement on the only proposed property that is available and meets the needs of the Town Council. A delegated committee would take forward the preparations for relocation. Cllr. Bithell opposed and requested that this be noted in the minutes.

**7.38pm Cllr. Guest left the meeting**

## **94. LEASE RENEWAL FOR BAILEY HILL, MOLD**

Members considered the previously circulated Head of Terms from Flintshire County Council for the lease renewal for the Bailey Hill Lodge. The current lease ends December 2024. The new Head of Terms now includes not only external and internal but also structural repairs. Concern was raised that there are still outstanding issues with regards to the building following the redevelopment work.

Members **approved** for the Clerk to write to FCC to request that all outstanding snagging works where to be completed before a new lease is signed and that the new lease should be on the same basis of the current lease, which does not include structural repair responsibility.

**Meeting ended 8.02pm**

Mayor's signature: ..... Date: .....

**SUMMARY OF DECLARATIONS MADE BY MEMBERS  
IN ACCORDANCE WITH MOLD TOWN COUNCIL'S  
CODE OF CONDUCT**

<b>MOLD TOWN COUNCIL</b>		<b>DATE: 25.09.24</b>
<b>MEMBER</b> Cllrs. Haydn Jones and Megan Lloyd- Hughes	<b>ITEM</b> 12	<b>MINUTE NO. REFERS</b> 87

WORD/MINUTES/MTC/MIN/ JE

DRAFT



# Agenda Item: 4.2.

## MOLD TOWN COUNCIL

Minutes of the meeting of the Personnel Committee held via Video Conferencing at 6pm Monday 2<sup>nd</sup> October, 2024

### PRESENT:

Councillors: Brian Lloyd (Mayor), Paul Beacher (Deputy Mayor), Sarah Taylor (Chair)  
Pete Dando, Tina Claydon and Haydn Jones

Officer: Jo Lane, Town Clerk and Finance Officer

### ABSENT: None

#### 6. APOLOGIES

Councillor Catherine Frances Claydon

#### 7. DECLARATIONS OF INTEREST

None

#### 8. MINUTES

It was **resolved** that the minutes of the Personnel Committee Meeting held on the 2<sup>nd</sup> September 2024 be accepted as a true record.

#### 9. UPDATE ON ADMIN SUPPORT OFFICER PROGRESS

The Town Clerk gave a verbal update to the committee regarding the current vacancies for 2 x Administration Support Officer roles.

40 applications were emailed out.  
20 completed applications were received.  
8 invited to interview on the 9<sup>th</sup> October 2024.

There has been a change to the interview committee Councillor Paul Beacher will be replacing Councillor Haydn Jones.

#### 10. PART 2 – STAFFING MATTERS

The arrangements for the Cemetery Superintendent – 6-month probation review/ appraisal was discussed.

It was **resolved** that The Cemetery Committee Chair, Personnel Committee Chair and Town Clerk will undertake the appraisal meeting. Date/ time to be decided by those involved.

The arrangements for the Town Clerk – one-year appraisal was discussed.

It was **resolved** that the Mayor and Chair of the Personnel Committee undertake the Town Clerks appraisal. Date/ time to be decided by those involved.

#### 11. BUDGET

The Town Clerk provided information with regards to previous spends over the last 5 years with regards to staff and Members training.

This item was discussed in detail, it was highlighted that the Council are currently in the process of hiring two additional members of staff and the budget for training should reflect this. It was also noted that One Voice Wales provides a variety of free training for Members.

It was **resolved** that the Personnel Committee would recommend to the Finance Committee that for the Financial year 2025/26:

Staff Training Budget be increased from £1,500 to £2,000  
Member Training Budget be reduced from £1,500 to £1,000

#### 12. TOWN CLERK AND FINANCE OFFICER REQUEST FOR TRAINING

It was **resolved** that the Town Clerk and Finance Officer to undertake FILCA Training at a cost of £120+VAT.

#### 13. STAFF CONTRACT AND STAFF HANDBOOK REVIEW

The Personnel Committee discussed the previously circulated updated Staff Contract and Staff Handbook.

It was **resolved** to accept the new contract as recommended by WorkNest and in line with the Green Book.

It was **resolved** to accept the new staff handbook with the following additions/ changes:

1. P17 Return of Council property – include passwords.
2. P13 (2.8) add in Councillors to the list

*Meeting closed at 18.27pm*

**SUMMARY OF DECLARATIONS MADE BY MEMBERS  
IN ACCORDANCE WITH MOLD TOWN COUNCIL'S  
CODE OF CONDUCT**

<b>PERSONNEL COMMITTEE</b>	<b>DATE: 02.10.24</b>
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<b>MEMBER</b>	<b>ITEM</b>	<b>MINUTE NO. REFERS</b>

Chairman's signature: ..... Date: .....



# Agenda Item : 4.3.

## MOLD TOWN COUNCIL

Minutes of the meeting of Policy and Audit Committee held via Video Conferencing on Tuesday, 15<sup>th</sup> October 2024.

### PRESENT:

Councillors: Cllrs Brian Lloyd (Mayor), Paul Beacher (Deputy Mayor), Pete Dando (Chair) and Teresa Carberry

Officers: Jo Lane, Town Clerk and Finance Officer

**Absent:** Councillor Bryan Grew

### 11. APOLOGIES

Apologies were received from Councillors Sarah Taylor and Tina Claydon

### 12. DECLARATIONS OF INTEREST

None.

### 13. MINUTES

It was **resolved** that the minutes of the Policy and Audit Committee Meeting held on the 18<sup>th</sup> June 2024 are approved as a correct record.

### 14. HEALTH AND SAFETY POLICY

It was commented that the Health and Safety Policy created by WorkNest was a comprehensive document and covers all Health and Safety considerations for the council.

The document was discussed in detail and it was agreed for the following changes/ additions to be made:

- Page 12, Section 3 – List of Job Titles and Holders to include:
  - Town Clerk and Finance Officer overall responsibility
  - Events and Community Officer – H&S of Events and Volunteers
  - Cemetery Superintendent – H&S responsibility of Cemetery.
- Page 16, Health and Safety Coordinator to be changed to Policy and Audit Committee.
- Page 74, Risk Assessments – Severity grid to be added to show how Risk Assessments are scored.

It was **resolved** to accept the new Health and Safety Policy following the above changes and recommend to Full Town Council to adopt the new policy at the October Town Council Meeting.

The document highlights a few training needs for staff and Councillors. The committee discussed and **resolved** that a training plan with cost be created following the implementation of the new policy.

Action: Town Clerk to look for and price relevant training, to include Fire Marshall Training and First Aid.

The Policy and Audit Committee **resolved** to recommend to Full Town Council that all Councillors and Staff would sign the document to confirm that it has been read and understood.

#### 15. HEALTH AND SAFETY HANDBOOK

It was **resolved** to recommend the new Health and Safety Handbook to the Full Town Council.

#### 16. ANNUAL RETURN AND INTERNAL AUDIT 2022-23 AND 2023-24

The Town Clerk and Finance Officer provided a verbal update on the current status of both the 2022-23 and 2023-24 audit. The Town Clerk advised that questions regarding the 2022-23 Full Audit were received in August 2024 and have continued through to October 2024. This has been due to a change of personnel at Audit Wales.

The Town Clerk raised concerns that the outcome of the 2022-23 Full Audit may affect the 2023-24 Audit. The delay of both Audits should be considered with regards to drafting of next years budget as invoices for both have not yet been received.

The Policy and Audit Committee thanked the Town Clerk for her work with regards to responding to all questions from Audit Wales in a quick timeframe to help speed up the process.

Concerns were raised with regards to the time taken for the completion of the External Audit.

Action: Town Clerk to contact One Voice Wales for advice.

The Town Clerk advised that a new Duty regarding preventing Sexual Harassment in the workplace is coming into force on 26 October 2024. The new duty requires all organisations to create an Action Plan – preventing sexual harassment and a Risk Assessment – preventing sexual harassment.

Due to the time constraints it was **resolved** for the Town Clerk to create and add to the October Town Council Agenda for Full Council agreement.

*The meeting was closed at 18.38pm*

**SUMMARY OF DECLARATIONS MADE BY MEMBERS  
IN ACCORDANCE WITH MOLD TOWN COUNCIL'S  
CODE OF CONDUCT**

<b>POLICY &amp; AUDIT COMMITTEE</b>	<b>DATE: 15/10/24</b>
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<b>MEMBER</b>	<b>ITEM</b>	<b>MINUTE NO. REFERS</b>
None		

WORD/MINUTES/COMMITTEE/POLICYAUDIT

Chairman's signature: ..... Date: .....





# Agenda Item 4.4.

## **MOLD TOWN COUNCIL**

Minutes of the Planning Committee Meeting held by Video Conferencing on 21<sup>st</sup> October 2024.

**PRESENT:** Councillors Brian Lloyd (Mayor), Paul Beacher (Deputy Mayor), Sarah Taylor (Chair), Teresa Carberry and Catherine Frances Claydon.

Officer: Jo Lane, Town Clerk and Finance Officer

**APOLOGIES:** Councillors Pete Dando and Bryan Grew

**ABSENT:** Councillor Tim Maunders

### **27. APOLOGIES**

Apologies **received** from Councillors Pete Dando and Bryan Grew.

### **28. DECLARATIONS OF INTEREST**

None

### **29. MINUTES**

It was **resolved** that the minutes of the Planning Committee Meeting held on the 23<sup>rd</sup> September 2024 are approved as a correct record.

### **30. PLANNING APPLICATIONS**

To consider the following applications and any received before the meeting:

#### **(a) PLANNING APPLICATION CONSULTATION - LBC/000743/24**

**PROPOSAL:** Listed Building application for a Change of use of one first floor flat to an office for the shop unit below. Removal of one modern stud wall and reinstatement of any disturbed finishes to their original condition. No structural alterations are proposed.

**LOCATION:** Mococo Ltd UK, 2-3 Earl Buildings, Earl Road, Mold, CH7 1AN

**TARGET DETERMINATION DATE:** 13 Nov 2024

No comment

#### **(b) PLANNING APPLICATION CONSULTATION - COU/000742/24**

**PROPOSAL:** Change of use of one first floor flat to office for the shop unit below. Removal of one modern stud wall and reinstatement of any disturbed finishes to their original condition. No structural alterations are proposed.

**LOCATION:** Mococo Mold Ltd , 2 - 3, EARL BUILDINGS, Earl Road, Mold, CH7 1AN

**TARGET DETERMINATION DATE:** 13 Nov 2024

No comment

**(c) PLANNING APPLICATION CONSULTATION - COU/000759/24**

**PROPOSAL:** Change of Use from Former Cafeteria to Tanning Salon

**LOCATION:** 63, Wrexham Street, Mold, CH7 1HQ

**TARGET DETERMINATION DATE:** 19 Nov 2024

No comment

**(d) PLANNING APPLICATION CONSULTATION - ADV/000760/24**

**PROPOSAL:** Replacement signage to shop front

**LOCATION:** 63, Wrexham Street, Mold, CH7 1HQ

**TARGET DETERMINATION DATE:** 20 Nov 2024

No comment

**(e) PLANNING APPLICATION CONSULTATION - FUL/000753/24**

**PROPOSAL:** Proposed single storey rear extension projecting 6 metres from rear elevation of house with dual pitched roof providing additional kitchen space and separate bedroom and bathroom for elderly parent.

**LOCATION:** 17, West View, Mold, CH7 1DW

**TARGET DETERMINATION DATE:** 20 Nov 2024

No comment

**(f) PLANNING APPLICATION CONSULTATION - FUL/000775/24**

**PROPOSAL:** Proposed extensions and alterations

**LOCATION:** 91, Hafod Park, Mold, CH7 1QP

**TARGET DETERMINATION DATE:** 26 Nov 2024

No comment

**(g) PLANNING APPLICATION CONSULTATION - LBC/000781/24**

**PROPOSAL:** Listed Building Consent for Non-Material Amendment- following planning permission ref: 062785 & 062786

**LOCATION:** Art Centre, THEATR CLWYD, County Hall and Theatr Clwyd Access Roads, Mold, CH7 1YA

**TARGET DETERMINATION DATE:** 28 Nov 2024

No comment

**(h) PLANNING APPLICATION CONSULTATION - NMA/000780/24**

**PROPOSAL:** Non-Material Amendment - Revised proposals are for minor changes to the design necessitated in the construction phase through the subcontractor design as well as site discoveries to the existing structure. Alder trees to west of loading bay to be removed to allow for additional accessible parking spaces. G+0 Kitchen Bin store enclosure to be fitted client direct, AHT flytower smoke vents replaced, additional grilles to plantroom north elevation, single plantroom grille split into two openings, workshop bin store enclosure to be fitted client direct, additional plant situated on EWT Roof due to constraints of existing fabric, roof plant reflects sub-contractor construction design.

**LOCATION:** Art Centre, THEATR CLWYD, County Hall and Theatre Clwyd Access Roads, Mold, CH7 1YA

**TARGET DETERMINATION DATE:** 30 Oct 2024

No comment

**(i) PLANNING APPLICATION CONSULTATION - FUL/000773/24**

**PROPOSAL:** Single storey rear extension, replacing the demolished area, to provide suitable kitchen area and ablutions etc. associated with the cafe/commercial use; including all other associated works and re-open cafe with living accommodation over.

**LOCATION:** 33, New Street, Mold, CH7 1NY

**TARGET DETERMINATION DATE:** 27 Nov 2024

No comment

**(j) PLANNING APPLICATION CONSULTATION - TPO/000804/24**

**PROPOSAL:** Manage height and spread of back garden tree to include; canopy reduction on Oak, reduce to appropriate pruning points. Height and spread reductions by approx 3m each.

**LOCATION:** 6, Ffordd Tywod, Mold, CH7 1FA

**TARGET DETERMINATION DATE:** 03 Dec 2024

No comment

**(k) PLANNING APPLICATION CONSULTATION - FUL/000806/24**

**PROPOSAL:** Single storey side extension

**LOCATION:** 4, Greenside, Mold, CH7 1TN

**TARGET DETERMINATION DATE:** 05 Dec 2024

No comment

**31. CORRESPONDENCE RECEIVED**

Correspondence received on the following applications, which can be viewed on the portal - <https://planning.agileapplications.co.uk/flintshire>

- (i) **Correspondence Case – COU/000742/24** Item 4 (b)
- (ii) **Correspondence Case – LBC/000743/24** Item 4 (a)
- (iii) **Correspondence Case – COU/000759/24** Item 4 (c)
- (iv) **Correspondence Case – FUL/000753/24** Item 4 (e)
- (v) **Correspondence Case – FUL/000773/24** Item 4 (i)
- (vi) **Correspondence Case – FUL/000775/24** Item 4 (f)
- (vii) **Correspondence Case – LBC/000781/24** Item 4 (g)

No comments on the above correspondence

Meeting closed at 18.06pm

**SUMMARY OF DECLARATIONS MADE BY MEMBERS  
IN ACCORDANCE WITH MOLD TOWN COUNCIL'S  
CODE OF CONDUCT**

<b>PLANNING COMMITTEE</b>	<b>DATE: 21.10.24</b>
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<b>MEMBER</b>	<b>ITEM</b>	<b>MINUTE NO. REFERS</b>

Chair's signature: ..... Date: .....

# Agenda Item 7.(i)

Jo Lane

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**From:** Heddwch Ar Waith [redacted]  
**Sent:** 08 October 2024 13:30  
**To:** Jo Lane; Jane Evans  
**Subject:** Heddwch ar Waith, Peace Ambassador  
**Attachments:** Heddwch ar Waith Peace Ambassador Role Description Long (4).pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Dear Ms Lane and Ms Evans,

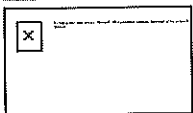
Allow me to introduce myself, my name is Sam, and I am the Project Coordinator for a newly formed network called Heddwch ar Waith. One of our main aims is to help facilitate the creation of the role of 'Peace Ambassador' within local authorities in Wales. Over the course of this year, we have been liaising with councils all over the country, and in the coming weeks, we hope to see this role created in Ceredigion County Council, Ynys Mon County Council, Gwynedd County Council, and several town and community councils. Additionally, we are in regular contact with existing Peace Ambassadors.

I am contacting you specifically because I believe that your local authority is a member of Mayor's of Peace - to contribute to the attainment of lasting world peace. We also have been working alongside the UK/Ireland Chapter of Mayors for Peace, with whom we have closely aligned aims. The role of a Peace Ambassador is to promote a vision of positive peace in civil society as well as to encourage an ethic of social cohesion within communities. Some of the activities that a Peace Ambassador might consider pursuing are listed in our Heddwch ar Waith-proposed role description (attached). It is important to note, that this is not a binding document, and that the nature of the role will vary from one area to the next.

I would greatly appreciate it if you took the time to consider creating this role in your local authority. During these times of deep division, and growing violence both at home and abroad, it is more important than ever that peace and reconciliation are prioritized as foundational values in our communities. A dedicated Peace Ambassador in your area could make a tangible difference in fostering dialogue and understanding.

I greatly look forward to hearing your thoughts.

Diolch yn fawr,  
Sam Bannon  
Project Coordinator



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This email has been scanned for spam & viruses. If you believe this email should have been stopped by our filters, [click here](#) to report it.

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Agenda Item: 7(i)

# HEDDWCH PEACE AR WAITHACTION WALES

Llysgennad Heddwch Peace Ambassador  
Disgrifiad Rôl Role Description



# Beth yw Llysgennad Heddwch?

Rôl Llysgennad Heddwch yw hyrwyddo hawliau dynol, urddas, cydraddoldeb a pharch at amrywiaeth trwy addysg, eiriolaeth a gweithredoedd di-drais eraill trwy brosiectau ar lefel leol, genedlaethol a rhyngwladol.

Mae heddwch yn fwy na dim ond absenoldeb rhyfel. Mae heddwch yn hanfodol i les pob unigolyn ac yn hanfodol i gydfodolaeth gytûn pobl, cydlyniant ein cymdeithas a chynnal diogelwch dynol. Ni ellir sicrhau heddwch heb fynd i'r afael ag anghyfiawnder cymdeithasol ac economaidd na'r difrod a achosir gan ddynolryw i'n planed.

Bydd Llysgennad Heddwch yn eiriol dros gyfleoedd cynhyrchiol yn gymdeithasol trwy wreiddio'r cysyniad o heddwch wrth ffurfio polisi, gan geisio hyrwyddo polisiau economaidd a chymdeithasol sy'n gwella bywydau dinasyddion yn eu hardal, tra ar yr un pryd yn osgoi niwed i ddinasyddion ac amgylchedd mewn mannau eraill. Bydd hyn yn cyfrannu at gymunedau iach, gwydn a gwyrdd gyda chydlyniant cymdeithasol yn ganolog iddynt, yn unol â'r Nodau Llesiant yn Neddf Llesiant Cenedlaethau'r Dyfodol (2015).



# Cerndir

Mae gan Gymru hanes cyfoethog o eiriolaeth heddwch, sy'n dyddio'n ôl gannoedd o flynyddoedd. Mae mudiadau crefyddol, megis y Crynwyr Cymreig, ac elusennau megis Cymdeithas y Cymod ymhlith yr hynaf i wneud hynny. Mae treftadaeth heddwch Cymru yn cynnwys pobl sydd wedi sefyll dros heddwch a chydardoldeb yn ogystal â dealltwriaeth ryngwladol a thros rôl Cymru fel cenedl noddfa. Yn nodedig yn eu plith roedd Annie Hughes Griffiths, a gymerodd yn 1923 arweinyddiaeth Deiseb Heddwch Merched Cymru 1923-1924, ac yn 1924, arweiniodd 'ddirprwyaeth heddwch' o fenywod o Gymru i America. Yn ogystal, mae'r beirdd Cymraeg Waldo Williams a Hedd Wyn, heddychwyr anghydfurfiol Cymreig na ymrestrodd ar gyfer y Rhyfel Byd Cyntaf i ddechrau, yn teimlo na allai fyth ladd.

Mae treftadaeth y mudiad heddwch yn cael ei goffau gan sefydliadau hanesyddol tebyg fel Gorsedd Cymru (a atgyfodwyd yn y 1790au) ac Urdd Gobaith Cymru (1922). Bob blwyddyn, yn ystod yr Eisteddfod Genedlaethol, mae Archdderwydd yr Orsedd yn gofyn am heddwch ac, wrth wneud hynny, yn gosod cleddyf sydd wedi'i dynnu'n rhannol yn ôl yn ei wain. A phob blwyddyn er 1922, mae pobl ifanc Cymru, wedi ysgrifennu Neges Heddwch ac Ewyllys Da i bobl ifanc y byd ar Ddydd Ewyllys Da, Mai 18fed. Wedi'i sefydlu ym 1973, mae Canolfan Materion Rhyngwladol Cymru (WCIA), sydd wedi'i lleoli yn y Deml Heddwch yng Nghaerdydd, wedi anfarwoli stori deiseb Heddwch Merched Cymru 1923-24 trwy'r prosiect 'Hawlio Heddwch', mewn partneriaeth ag Academi Heddwch Cymru . Mae Heddwch Nain/Mam-gu, a sefydlwyd yn 2017, wedi bod yn allweddol wrth godi ymwybyddiaeth o'r ddeiseb, a pharhau ag ymdrechion y merched a weithiodd mor galed yn enw heddwch.

Bydd gwahanol Lysgenhadon Heddwch yn datblygu'r rôl yn wahanol yn ôl eu disgrisiwn, gan adlewyrchu pryderon eu hardal. Fodd bynnag, mae rhai o'r gweithgareddau y gallent fod am eu dilyn wedi'u rhestru isod:

1. Codi ymwybyddiaeth o dreftadaeth heddwch Cymru, gan bwysleisio rôl pobl oedd yn hyrwyddo heddwch yn eu hardal, a dathlu'r llwyddiannau hyn. Hefyd, gan gydnabod y rhai sydd wedi hyrwyddo achos heddwch dros y blynyddoedd diwethaf, yn ogystal â'r rhai sy'n parhau i wneud hynny, hyd heddiw.
2. Hyrwyddo rhaglen Llysgenhadon Heddwch Ifanc (LIGI) Canolfan Materion Rhyngwladol Cymru a chynllun Ysgolion Heddwch. Mae rhaglen LIGI yn rhoi cyfle i bobl ifanc (14-21) i arfogi eu hunain â'r sgiliau a'r wybodaeth i ddod yn arweinwyr ym maes adeiladu heddwch. Mae LIGI yn gweithio ochr yn ochr â phobl ifanc o'r un anian o gefndiroedd amrywiol i ddatblygu a gweithredu prosiectau adeiladu heddwch creadigol sy'n mynd i'r afael â heriau'r byd go iawn yng Nghymru ac yn fyd-eang. Mae'r cynllun Ysgolion Heddwch yn cefnogi ysgolion i ddatblygu heddwch fel thema drawsgwricwlaidd, ac fel rhan o fywyd bob dydd yr ysgol – hyrwyddo ethos cadarnhaol, meddwl yn feirniadol, sgiliau creadigol a datrys gwrthdaro yn ddi-drais. Y canlyniad yw ethos ysgol yn seiliedig ar gydweithio, parch at wahaniaeth a datrys problemau. Mae pawb yn teimlo'n ddiogel, yn cael eu parchu a'u gwerthfawrogi.
3. Gwneud y cysylltiad rhwng newid hinsawdd a gwrthdaro, a sut y gall adeiladu heddwch fynd i'r afael yn uniongyrchol â heriau newid hinsawdd.
4. Cymryd rhan yn y Fenter Etifeddiaeth Werdd Hiroshima, sy'n ymwneud â phlannu coed gingko, sef epil Hibaku Jumoku (coed a oroesodd bomiau atomig Hiroshima ym 1945). Wedi'i gydlynu gan gorff anllywodraethol o'r enw ANT-Hiroshima, mae cymunedau ledled y byd wedi plannu'r coed i'w hatgoffa o erchyllterau rhyfel niwclear ac fel symbol o wytnwch dynolryw a'r byd naturiol. Gall eu lleoliad mewn mannau cyhoeddus amlwg, parciau neu erddi, ynghyd â phlac yn nodi eu harwyddocâd fel Coed Heddwch Hiroshima fod yn gyfle i godi ymwybyddiaeth heddwch cyhoeddus.
5. Annog awdurdodau lleol i nodi Diwrnod Rhyngwladol Heddwch y Cenhedloedd Unedig, Medi 21ain, (rhywbeth y mae rhai yn ei wneud eisoes) ac i godi ymwybyddiaeth o Nodau Datblygu Cynaliadwy'r Cenhedloedd Unedig.

6. Eiriolaeth dros ddosbarthu a gwisgo Pabi Gwyn Undeb yr Addunedau Heddwch yn y cyfnod cyn Dydd y Cofio, ochr yn ochr â Phabi Coch y Cofio. Mae pabi gwyn yn cael ei wisgo bob blwyddyn gan filoedd o bobl ledled y DU a thu hwnt. Fe'u cynhyrchwyd gyntaf yn 1933 yn dilyn y Rhyfel Byd Cyntaf, gan aelodau o'r Co-operative Women's Guild. Roedd llawer o'r merched hyn wedi colli teulu a ffrindiau yn y Rhyfel Byd Cyntaf. Roeddent am ddal gafael ar neges allweddol Dydd y Cofio, 'byth eto'. Mae pabiau gwyn yn sefyll dros dri pheth: coffáu holl ddiodefswyr rhyfel, gan gynnwys sifiliaid ac aelodau o'r lluoedd arfog; herio rhyfel a militariaeth, yn ogystal ag unrhyw ymgais i ogoneddu neu ddathlu rhyfel; ac ymrwymiad i heddwch ac i chwilio am atebion di-drais i wrthdaro.

7. Ymuno a dod yn weithgar yn Meiri dros Heddwch, clymblaid o awdurdodau lleol a sefydlwyd gan Faer Hiroshima ym 1982 i ymgyrchu dros ddiarfogi niwclear. Byddai Llysgennad Heddwch yn cael ei annog i drefnu digwyddiad dinesig blynyddol a fynychir gan yr Arglwydd Faer / Maer i gofio bomiau atomig Hiroshima a Nagasaki. Mae Meiri dros Heddwch yn fudiad sydd â'r nod o gyfrannu at sicrhau heddwch byd-eang parhaol trwy godi pryder ymhlith dinasyddion y byd am ddileu arfau niwclear yn llwyr trwy undod agos ymhlith aelod-ddinasoedd yn ogystal â thrwy ymdrechu i ddatrys problemau hanfodol i'r ddynolryw, megis newyn a thlodi, cyflwr ffoaduriaid, cam-drin hawliau dynol, a diraddio amgylcheddol. Ar hyn o bryd mae 8,375 o aelod-ddinasoedd ar draws 166 o wledydd a rhanbarthau. Mae 87 o'r rhain yn y DU, Manceinion yw'r ddinas arweiniol ac is-lywydd, gyda 7 yng Nghymru. Nid oes angen rôl Maer swyddogol ar awdurdod lleol er mwyn ymuno. Gall aelodau Mayors for Peace hefyd gael gafael ar hadau am ddim o goeden ginkgo a oroesodd bomio Hiroshima, i'w plannu fel pwyntiau ffocws ar gyfer heddwch yn eu cymuned

8. Cymryd rhan yn y Prosiect Polyn Heddwch, a gydlynir gan Gymdeithas Gweddi Heddwch y Byd. Mae Polyn Heddwch yn symbol a gydnabyddir yn rhyngwladol o obeithion a breuddwydion y teulu dynol cyfan, yn sefyll yn wylnos mewn gweddi dawel dros heddwch ar y ddaear. Mae pob Polyn Heddwch yn dwyn y neges 'Bydded i Heddwch fod yn drech dros y Ddaear' mewn gwahanol ieithoedd ar bob un o'i bedair neu chwe ochr. Amcangyfrifir bod dros 250,000 o Bwyliaid Heddwch ym mhob gwlad yn y byd wedi'u cysegru fel cofebion heddwch. Mae Pwyliaid Heddwch yn cael eu cydnabod fel un o'r symbolau a'r cofebau rhyngwladol amlycaf i heddwch. Maen nhw'n ein hatgoffa i feddwl, siarad a gweithredu mewn ysbryd heddwch a harmoni.

## **WHAT IS A PEACE AMBASSADOR?**

**The role of a Peace Ambassador is to promote human rights, dignity, equality and respect of diversity through education, advocacy and other non-violent actions through projects at the local, national and international level.**

**Peace is more than simply the absence of war. Peace is essential to the well-being of every individual and essential to the harmonious co-existence of people, the cohesion of our society and the maintenance of human security. Peace cannot be achieved without addressing social and economic injustice nor the damage caused by humankind to our planet.**

**Peace Ambassadors will advocate for socially productive opportunities by embedding the concept of peace within the formation of policy, seeking to promote economic and social policies which improve the lives of citizens within their locality, whilst at the same time avoiding damage to citizens and environment elsewhere. This will contribute to healthy, resilient and green communities with social cohesion at their heart, in line with the Well-being Goals contained in the Well-being of Future Generations Act (2015).**

# Background

Wales has a rich history of peace advocacy, dating back hundreds of years. Religious organisations, such as Welsh Quakers, and charities such as Cymdeithas y Cymod are among the oldest to do so. Wales' peace heritage includes people who have stood up for peace and equality as well as for international understanding and for Wales' role as a nation of sanctuary. Notable among them were Annie Hughes Griffiths, who in 1923, took on leadership of the 1923-1924 Welsh Women's Peace Petition, and in 1924, led a 'peace delegation' of women from Wales to America.

Additionally, the Welsh language poets Waldo Williams and Hedd Wyn, a Welsh non-conformist pacifist who did not enlist for WWI initially, feeling he could never kill.

The peace movement's heritage is commemorated by similarly historic institutions such as the Gorsedd Cymru (revived in the 1790s) and Urdd Gobaith Cymru (1922). Every year, during the National Eisteddfod, the Archdruid of the Gorsedd asks for peace and in so doing, replaces a partially-drawn sword into its sheath.

And every year since 1922, the young people of Wales, have written a Message of Peace and Goodwill to the young people of the world on Goodwill Day, 18th May. Founded in 1973, the Welsh Centre for International Affairs (WCIA), based in the Temple of Peace in Cardiff, has immortalised the story of the 1923-24 Welsh Women's Peace petition through the project 'Hawlio Heddwch', in partnership with Academi Heddwch Cymru. Heddwch Nain/Mam-gu, founded 2017, has been instrumental in raising awareness around the petition, and continue the efforts of the women who worked so hard in the name of peace.

# **Suggested Activities:**

Different Peace Ambassadors will develop the role differently at their discretion, reflecting the concerns of their area. However, some of the activities they might want to pursue are listed below:

- 1. Raising awareness of Wales' peace heritage, emphasising the role of people who championed peace in their locality, and celebrating these achievements. Also, acknowledging those who have furthered the cause of peace over recent years, as well as those who continue to, to this day.**
- 2. Promotion of the Welsh Centre for International Affairs' Young Peace Ambassadors (YPA) programme and Peace Schools scheme. The YPA programme provides young people (14-21) with the opportunity to equip themselves with the skills and knowledge to become leaders in peacebuilding. YPAs work alongside like-minded young people from diverse backgrounds to develop and implement creative peace building projects that address real world challenges in Wales and globally. The Peace Schools scheme supports schools in developing peace as a cross-curricular theme, and as part of the school's everyday life – promoting positive ethos, critical thinking, creative skills and non-violent conflict resolution. The result is a school ethos based on cooperation, respect for difference and problem solving. Everyone feels safe, respected and valued.**
- 3. Making the link between climate change and conflict, and how peace building can directly address the challenges of climate change.**
- 4. Participation in the Green Legacy Hiroshima Initiative, which involves the planting of ginkgo trees, that are the progeny of Hibaku Jumoku (trees that survived the atomic bombings of Hiroshima in 1945). Coordinated by an NGO called ANT-Hiroshima, communities across the globe have planted the trees as a reminder of the horrors of nuclear war and as a symbol of the resilience of humankind and the natural world. Their positioning in prominent public spaces, parks or gardens, along with a plaque noting their significance as Hiroshima Peace Trees can serve as an opportunity to raise public peace consciousness.**
- 5. Encouragement of local authorities to mark the UN International Day of Peace, September 21st, (something that some do already) and to raise awareness of the UN's Sustainable Development Goals.**

**6. Advocacy for the distribution and wearing of the Peace Pledge Union's White Poppies in the run-up to Remembrance Day, alongside the Red Remembrance Poppy. White poppies are worn every year by thousands of people across the UK and beyond. They were first produced in 1933 in the aftermath of the First World War, by members of the Co-operative Women's Guild. Many of these women had lost family and friends in the First World War.**

**They wanted to hold on to the key message of Remembrance Day, 'never again'. White poppies stand for three things: remembrance of all victims of war, including both civilians and members of the armed forces; challenging war and militarism, as well as any attempt to glorify or celebrate war; and a commitment to peace and to seeking nonviolent solutions to conflict.**

**7. Join and become active in Mayors for Peace, a coalition of local authorities established by the Mayor of Hiroshima in 1982 to campaign for nuclear disarmament. A Peace Ambassador would be encouraged to organise an annual civic event attended by the Lord Mayor / Mayor to remember the Hiroshima and Nagasaki atomic bombings. Mayors for Peace is a movement which aims to contribute to the attainment of lasting world peace by arousing concern among citizens of the world for the total abolition of nuclear weapons through close solidarity among member cities as well as by striving to solve vital problems for the human race such as starvation and poverty, the plight of refugees, human rights abuses, and environmental degradation. There are currently 8,375 member cities across 166 countries and regions. 87 of these are in the UK, Manchester being the lead and vice president city, with 7 in Wales. A local authority does not need an official Mayoral role in order to join. Members of Mayors for Peace can also access free seeds from a ginkgo survivor tree from Hiroshima to plant as focal points for peace in their community**

**8. Participation in the Peace Pole Project, coordinated by the World Peace Prayer Society. A Peace Pole is an internationally recognized symbol of the hopes and dreams of the entire human family, standing vigil in silent prayer for peace on earth. Each Peace Pole bears the message 'May Peace Prevail on Earth' in different languages on each of its four or six sides. There are estimated over 250,000 Peace Poles in every country in the world dedicated as monuments to peace. Peace Poles are recognized as one of the most prominent international symbols and monuments to peace. They remind us to think, speak and act in the spirit of peace and harmony.**





# Agenda Item : 7 (ii)

Jo Lane

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**From:** Michael Jones [redacted]  
**Sent:** 23 October 2024 14:27  
**To:** Jo Lane  
**Cc:** Nia Wyn Jones; Katherine Hussey  
**Subject:** To Mold Town Council - Re. Dementia Friendly Community Recognition

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

I am writing to you regarding the development of Dementia Friendly Communities in Flintshire.

The town of Mold was recognised as a Dementia Friendly Community (DFC) by the Alzheimer's Society in around 2015. One of seven towns/areas of Flintshire to achieve this status. A DFC steering group was established, with support from Social Services and North East Wales Carers Information Service (NEWCIS). The steering group helped to implement an action plan and engaged with the local community, including local schools, shops and other businesses – who gained individual DFC recognition status also.

Momentum for the DFC scheme was lost during the pandemic, and in 2023, Alzheimer's Society took the decision to cease their involvement in the scheme to focus on other priorities. In response to this, the North Wales Regional Partnership Board – which includes the council, health board and third sector organisations – launched a replaced scheme for North Wales. Mold has automatically received recognition under the new scheme. To retain this status, it is a requirement for the Steering Group to be re-established and a new Action Plan drafted. This will include actions to engage with the local community and increase awareness.

I would like to formally request the support of Mold Town Council in retaining the towns recognition under the new DFC scheme. Direct involvement from the Town Council Clerk in the establishment of the Steering Group would be welcomed also. This would include attending monthly meetings and helping to engage local people. NEWCIS and FLVC colleagues are also invested in supporting this initiative.

I look forward to hearing from you in this regard. Further information can be accessed on the following websites:

<https://www.northwalescollaborative.wales/north-wales-dementia-friendly-communities-scheme/>

<https://www.flintshire.gov.uk/en/Resident/Social-Services/Dementia.aspx>

*diolch / thanks*

**Michael Jones**

Arweinydd Llesiant a Phartneriaeth | Wellbeing & Partnership Lead  
Tîm Trawsnewid, Integreiddio a Heneiddio'n Dda | Transformation, Integration and Ageing Well Team  
Gwasanaethau Cymdeithasol | Social Services  
Cyngor Sir y Fflint | Flintshire County Council

[redacted]

[redacted]

[redacted]

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<http://www.sirymfflint.gov.uk> | <http://www.flintshire.gov.uk>  
<http://www.twitter.com/csyfflint> | <http://www.twitter.com/flintshirecc>

[REDACTED]

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# Agenda Item 8.

## MOLD TOWN COUNCIL ADDENDUM TO MINUTES

### CURRENT ACTION LIST

2023-2024

MINUTE NO.	DATE	ITEM	ACTION TAKEN	RESULT (IF ANY)	SIGN OFF DATE
168	April 2023	CITTASLOW	Clr Hill would contact OVW and SLCC to try to encourage councils to join. Interpretation boards could be re-done. Clerk to request update on catenary maintenance.	In hand.  Would be worked on. Requested updated report from MEGA. Emailed MEGA 08.07.24	
58	July 2023	CHRISTMAS LIGHTS	Clr Carberry to send a response to the letter.		Completed
150. (ii)	November 2023	Letter from Ysceiflog Community Council	Clerk to contact Flintshire County Council requesting update with regards to 'Active Travel'	Email sent to <a href="mailto:active.travel@flintshire.gov.uk">active.travel@flintshire.gov.uk</a> 08.07.24 Follow up email sent 17.10.24	Ongoing
162.	November 2023	20mph	Clerk to send link to councillors to complete for road exemptions.	Email sent to FCC requesting feeder roads to be excluded.	Completed
202.	February 2024	Creation of rota for monthly reconciliation	To create a rota for Councillors to undertake monthly reconciliation with Town Clerk	List of agreed feeder roads needed from Town Council  Letter sent 08.07.24	Completed
227.	March 2024	Tree Carving Cemetery	To progress with obtaining quotes for Tree Carving in the Cemetery and proceed using Cittaslow Funds.	To be arranged after financial year end.  Item has been passed on to Cemetery Superintendent. Will be picked up in Cemetery Committee Meetings going forward. Follow up email sent 17.10.24 Formal quote received 23.10.24 for £250. Awaiting on dates for work – 2 days in Nov	Ongoing
224.	April 2024	VAT Training	Town Clerk to email Councillors to gain numbers for VAT Training.	Email sent to neighbouring councils 08.07.24	Ongoing

			Town Clerk to email neighbouring Town/Community Councils regarding VAT Training.	Date and times sent for training 17.10.24 – awaiting responses so can confirm.	
249.	April 2024	New Training Policy and Plan	Town Clerk to upload on to Website.		Completed
254.	April 2024	Temp Staff Member	Clerk along with Chair of Personnel Committee to arrange a temp office worker for a maximum of 12 weeks.		Completed

18. i.	May 2024	Correspondence	<i>This should involve the town i.e. youth groups and schools should be involved and should be judged by the Mayor / Deputy Mayor. This should be passed to Jane to share with schools.</i>	<i>Unable to complete due to other priorities – Deadline missed.</i>	-
18. ii.	May 2024	Correspondence	Match funding requested from Aura Leisure and Libraries for the sum of £10,000 for Lon Cae Del Play area improvement	Confirmation email sent to Aura. Awaiting invoice.	
25.	May 2024	Staffing Matrix Working Group	Cllrs. Teresa Carberry, Paul Beacher, Robin Guest, Tina Claydon, Megan Lloyd-Hughes and Catherine Francis Claydon-Hill agreed to be members of this group. Email to be sent to any absentees regarding joining the group. Date to be set for next meeting once membership is agreed.		Completed
33.	May 2024	Worknest	Service Proposal received from Worknest , an additional 2 quotes to be sought for discussion at the next Policy and Audit Committee Meeting.		Completed
36 i.	June 2024	North Wales Local Policing Team	Letter to be sent to NWP regarding tackling vandalism. Press release to encourage public to report acts of vandalism.	Letter sent via email 09.07.24	Completed

36 ii.	June 2024	North Wales Local Policing Team	Letter to FCC proposing a ban on bikes, skateboards, e-bikes, etc on Daniel Owen Square.	Letter sent via email 09.07.24	Completed
39 i.	June 2024	Correspondence	Town Clerk to send letter regarding confirmation of Independent Renumeration Panel for Wales.		Completed 17.10.24
40	June 2024	Events & Community Officer Report	Mayor to send letter to Jim and Rick for help with the plants and Welcome signs.		Completed
47	June 2024	Chain for Mayors Consort	Ideas and quotes to be brought to the next meeting		Completed
53	June 2024	Part 2 – Purchase of Town Hall	Approach commercial agents to see what is available that would suit needs or be adapted to suit needs and arrange a separate meeting for discussion.	TC has reached out to BA Commercial and Legat Owen.	Completed
58.	July 2024	Event and Community Officer Report – Defibrillators	Events and Community Officer to contact local community groups to establish interest.  Once interest is known pads and batteries to be purchased at MTC Cost.	Please see Officer's Report for further details.	Ongoing
61	July 2024	Chain for Mayors Consort	Additional quotes are needed. More detailed specifications were given: no ribbon, no engraving, only emblem. Town Clerk explore were the previous chain was purchased from.	Follow up request for quotes sent 17.10.24 One quote received – to be added to agenda for discussion at Oct TC Meeting  Previously purchased from, Cresta Regalia Ltd which is one of the companies we have received a quote from. Cost £279.72	Completed
64	July 2024	Historical board by kiosk /HSBC	Contact the precinct owner and advise that the Historic Board does not belong to the Town Council.		Completed
67.	July 2024	Benches for Kendrick's Field	To move forward with the quote from FCC for two new benches to be installed in Kendrick's Field.  Events and Community Officer to be included in the decision of bench locations.	Awaiting installation. Follow up email sent 18.10.24	Ongoing

79(a).	Sept 2024	Correspondence – URDD funding request	To be placed on the Finance Committee agenda in December	Responded to email 17.10.24 To be placed on Finance Committee Agenda Dec 2024.	Ongoing
80.	Sept 2024	Action List	Town Clerk to write to NWP Chief Constable and Police Crime Commissioner regarding the issue with electronic scooters and request action is taken. Also, to note in the correspondence the NWP that MTC encourage that Operation Resource continue after April 2025.	Letter sent 18.10.24 via post	Completed
87	Sept 2024	Formal recognition from Mold Town Council	Provide Mr Jones with a certificate of appreciation to be presented by the Mayor.	JE to email Cllrs Lloyd and Bithell for official wording.	Ongoing



# Officer Update Report – October 2024

## Item 9

### Report from the Events and Community Engagement Officer

#### Town Trading:

Tattoo Salon on Earl Road opening date TBC

Inked Asylum is opening in the former Mancave shop (next to Fecci Shop) – possibly a tattoo parlour

#### Daniel Owen Precinct –

Little House of Plants has closed but unit has already been taken by Wiccan Hart (from indoor market)

Pwdin Bach is relocating to former Polka Dot Travel unit

New trader aiming to open on 1<sup>st</sup> November at Pwdin Bach's former unit

#### Indoor Market:

Currently two empty units

Shazza's Nails have opened in the former Poochie Pampers unit

Minifigure Mania has announced they will be closing

Wiccan Hart is relocating to Daniel Owen Precinct

#### Update on Vacant Units and Business for Sale

Marketed By	Address of Unit	Tenant	Sale/ Rent	Status	Additional Information
Legat Owen	New Street	Eddy's Barbers	For Sale	Available	Retail unit and upstairs flat
Legat Owen	High Street	Barnardo's	To Let	TBC	
BA Commercial	Bus Station	Former Brewbox	To Let	UNDER OFFER	empty
Unknown	Chester Street	Former Hallows Solicitors	Unknown	Unknown, no to let or for sale sign	Unit empty
Reid & Roberts	Wrexham Street	Korhai Kitchen	To Let	Business currently open	
Reid & Roberts	Wrexham Street	Zaitun's	To Let	Business currently open	

Reid & Roberts	Wrexham Street	Hawkeye Entertainment	For Sale	Business still trading	Business only for sale (not building)
Reid & Roberts	King Street	Truly Scrumptious	SSTC	Business still trading	Business only for sale (not building)
Reid & Roberts	Wrexham Street	Former Doherty's Café	Now let	empty	TBC who has taken
Reid & Roberts	Daniel Owen Precinct	Tasters Delicatessen	For Sale	Business still trading	Business only for sale (not building)
No details	47 High Street	Former Paolos Pizzeria	Unknown	Business has closed	
Private owner	51 High Street	Former Tails a Waggin	Unknown	The ground floor shop unit is empty	Current tenants above shop: Sparkles dog grooming and Accountant firm

#### **MTC Forth Coming MTC Events**

**Remembrance Sunday and Day** – we now have a new Parade Marshal Sgt Instructor Dave Hewitt who has previously led the Remembrance Parade and Service at Buckley.

Cllrs Haydn Jones and Pete Dando along with Richard Spray will put up the lamppost poppies on 31st October.

**Christmas Light Switch on** – Tuesday 26<sup>th</sup> November – annual turning of the festive lights with entertainment on the square and fun fair on the High Street.

Appeal for volunteers for this event. Due to the expected number of attendees for this event, I need approx. 10-15 volunteers during the event opening times (1 marshal per 100 attendees as per H&S guidelines)

**Festive Market** – Sunday 8<sup>th</sup> December. This year the market will incorporate stalls on Earl Road. Entertainment on the square is organised by MTC Events officer (all costs reimbursed by FCC) and donations from the Snow Globe will go to the Mayoral Charity Appeal. Appeal for volunteers to help man the snow globe.

**Volunteer Christmas evening** – Wednesday 18<sup>th</sup> December and will be held at Mold Alex Venue Alexander.

**Community Awards** – the awards ceremony will be schedule to be held in February and nominations will be open from towards end of November. Date to be confirmed.



## Other Events

**Historic Mold Volunteer Tour Guides** – we have held two training sessions on 14<sup>th</sup> and 21<sup>st</sup> October and had 20 people have now completed the sessions with David Rowe. The aim is to start offering Historic tours during the Sunday Gathering Market, starting in March 2025 and I will be working with potential guides on the format for these walks.

**Sunday Gathering Artisan Market** – first event was held on 29<sup>th</sup> September and 18 stalls attended along with a number of vintage cars. Sunday 27<sup>th</sup> October there will be 27 stalls, plus vintage cars. The maximum number of stalls that the market can host is 30. The next event is scheduled for 23<sup>rd</sup> March 2025. Monies raised will be used for town centre improvements. The current bank balance stands at £1025.00 after the two markets, with a further £450 due from FCC set up grant.

## General information

**Christmas Tree** – as agreed at Septembers meeting, following two quotes which had been received, the town Christmas tree has now been ordered and the contractor will supply, install and remove the Christmas tree.

**Defibrillators** have now been issued to Parkfields Community Centre, the Beaufort Park Hotel, KMA Tool Hire and Mold ABC boxing club.

**Community Litter Pick** - Kings Christian Centre carried out a litter pick around town on 19th October

**Covid Snake painted stones** have now been taken to Mold Hospital where they will be incorporated into the new hospital garden redesign and an open event for the garden will take place around Easter 2025

**Morrisons cages** – this has now been resolved and Morrisons are no longer using cages but handballing deliveries when they arrive.

**Bench on Kendricks field** – the bench is now in FCC Stores and awaiting an installation date

**Save the High Street (STHS) update** – attended an update meeting via zoom with members of other town councils on 10th October via zoom. In attendance was Arnold Wooley (Buckley), Doreen Mackie (Shotton), Roz Mansell (Connahs Quay) and a Councillor from Holywell in addition to two people from Save the High Street and Sian Birch FCC Regeneration. STHS confirm they have now reached out to all Flintshire High Streets businesses, including carrying out face to face visits, on social media and via email. The number of businesses across Flintshire who have participated:-

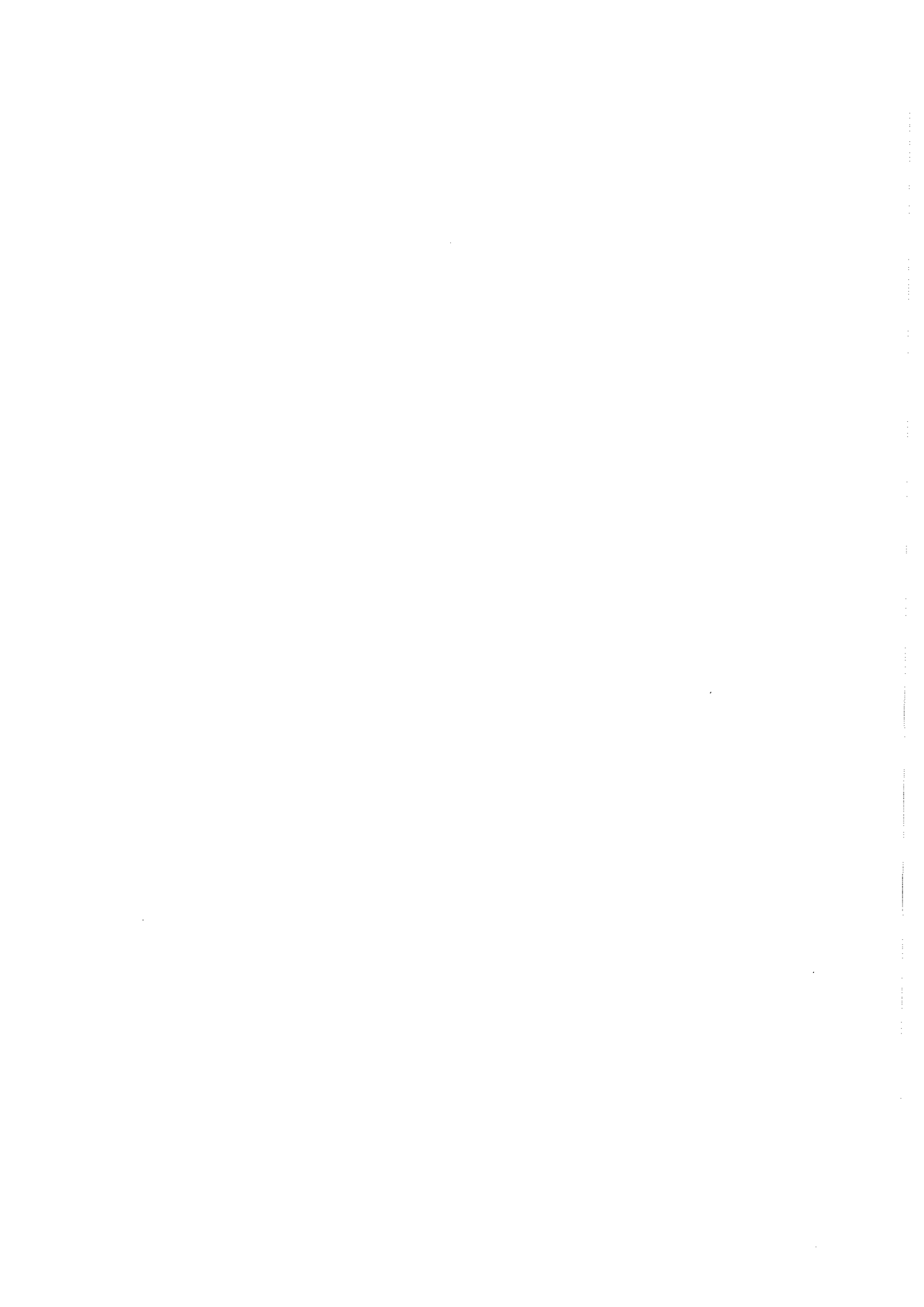
Phase 1 - provided 1-2-1 support for 15 businesses and 3 online workshops on footfall

Phase 2 –provided 1-2-1 support for 15 businesses and 3 online workshops on digital engagement

Phase 3 – on going

Across all 3 cohorts there have been 25 businesses from Mold registered on the programme. These include a couple of market stalls as well.

8 weeks support per business is currently funded by FCC. After the 8 weeks, businesses are encouraged to sign up to the monthly support via [www.joinjo.com](http://www.joinjo.com) £250 per month although a lower fee is being offered to Flintshire business (TBC what this is)r amount for Flintshire – TBC. The 8 weeks free support is based on a credit scheme and each aspect of support has a credit value, credit can be exceeded before the 8 week term depending on what support the business takes.



# Agenda Item: 10.

## Cynlluniau Chwarae Datblygu Chwarae Sir y Fflint 2024

### Flintshire Play Development Summer Playscheme 2024



CYNGOR / COUNCIL	SAFLE / SITE	NIFER O WYTHNOSAU / NUMBER OF WEEKS	CYFANSWM PRESENOLDEB / TOTAL ATTENDANCE	CYFANSOWM NIFER Y PLANT A CHOFRESTRWYD / TOTAL NUMBER OF CHILDREN REGISTERED
Mold	Parkfields	3	Total – 193 Boys – 87 Girls – 92 Additional - 14	87

GORUCHWILIWR LLEOL / AREA SUPERVISOR
ENW GORUCHWILIR / SUPERVISOR NAME
Rhys Hughes
<p>Parkfields has been amazing this summer. In previous years we started to see a slight decrease in attendance and some issues with behaviour. However, this year we have a total of 193 attendance over the 3 weeks. Regarding the community, every day we have seen multiple parents coming to the play park and sitting together socialising during our sessions which is lovely to see. There was a real strong community feel during our sessions, which made the summer even better. The behaviour has been great from our children. We regularly seen teenagers also use the park with music, but we just kept a good rapport with them, and they would turn the music if requested and also join in our games when they wanted. Both sites were very accommodating, having visits from our activities team and bush craft. Also, it's worth noting that the summer of 2024 was the coolest since 2015, which would normally see a drop in attendances, but the quality of delivery has meant that children continued to return regardless of the weather. Overall, it has been a really positive summer at Parkfields and we look forward to potentially providing our service throughout term-time, ready for another great summer in 2025.</p>

CYNGOR / COUNCIL	SAFLE / SITE	NIFER O WYTHNOSAU / NUMBER OF WEEKS	CYFANSWM PRESENOLDEB / TOTAL ATTENDANCE	CYFANSOWM NIFER Y PLANT A CHOFRESTRWYD / TOTAL NUMBER OF CHILDREN REGISTERED

Mold	Gas Lane	3	Total – 102 Boys – 41 Girls – 55 Additional - 6	64
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<b>GORUCHWILIWR LLEOL / AREA SUPERVISOR</b>
<b>ENW GORUCHWILIR / SUPERVISOR NAME</b>
Rhys Hughes
Mold Gas Lane did not see the usual attendance we have had in previous years which is shame. We ensured that we handed out flyers in every school across the county and put several online posters across platforms in the hope to increase attendance but unfortunately, they weren't all there. However, it's worth noting that the summer of 2024 was the coolest since 2015, which would normally see a drop in attendances, but the quality of delivery has meant that children continued to return regardless of the weather. Although the attendance was not as strong as usual, the children still loved our playscheme this year. They often experimented with our loose parts and loved taking part in our large group games which was nice to see. Both sites were very accommodating, having visits from our activities team with the waterslides and bush craft. There were often young people in the park, who would walk through and say hello, and sometimes even get involved in the games which was also good to see. Overall, we look forward to welcoming another playscheme in Gas Lane next year and providing a fun summer to the children.

<b>SYLWADAU YCHWANEGOL / ANY FURTHER COMMENTS</b>
There is a comment from a parent we would like to share with you –  "The staff are really happy and chatty with the children, they will help children if they need help on the equipment in the park they are really helpful" – Gas Lane.  "

<b>NODYN GAN SWYDDOG ARWEINIOL / LEAD OFFICER COMMENTS</b>
This summer at Parkfields has been exceptionally positive. With 193 attendees over the three weeks, we saw a strong sense of community as parents socialised in the play park, enhancing the overall experience. The children's behaviour was exemplary, and our rapport with local teenagers helped maintain a harmonious environment. Despite the cooler weather of 2024, which typically impacts attendance, the high quality of our program kept children returning.  At Mold Gas Lane, although attendance was lower than in previous years due to certain individuals, we ensured that our programme remained engaging. The children enjoyed experimenting with loose parts and participating in group games. Despite the lower turnout, the positive interactions and enthusiasm from the children highlighted the continued value of our playscheme.

We are excited about the possibility of offering services during term-time and look forward to another successful summer in 2025.



# Agenda Item: 11.

## Cittaslow Activities

To **note** the activities that have taken place to promote Cittaslow Mold and the benefit residents.

Overview of recent activities to be accompanied by a verbal update from Councillor Catherine Frances Claydon.

- Cittaslow stall at Mold Food & Drink Festival making bee bombs, supporting biodiversity & Cittaslow goals
- Request to attend a Youth Club (Action for Children) in Community Clubhouse & Gardens
- National Park Consultation in Parkfields - Made contact with Natural Resource Wales. They are keen to learn more about Cittaslow and look for linkages with the North East Wales Area Statement and Public Service Board work. To note that a meeting will be set-up to discuss Cittaslow and how it may link in with the new National Park.
- Request from Clwydian Ramblers for a talk on Cittaslow - date TBC
- Next meeting with Cittaslow working group will be 25th November



